

Agenda (Academics) for DC's conference to be held
on 10 July - 12 July.

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ITEM NO. 1 - RESULT ANALYSIS

The result of class XII is all time high this year i.e.94.82% with an improvement of 0.66% over the last year i.e.2012.The pass percentage of KVS in comparison with other organizations is as follows

CBSE PASS PERCENTAGE - 82.10.%

Institution	Percentage of pass
KVS	94.82
NVS	96.14
Government	84.89
Government Aided	85.17
Independent	82.31
Central Tibetans	83.98
Private	44.12

The number of schools with pass percentage of 100% has significantly improved.

- ❖ However, qualitatively, the result of class XII is dismal. The PI of all the subjects is showing a downward trend. The overall P.I of KVS has shown a decrease of 1.37 from 60.95 in 2012 to 58.58 in 2013.
- ❖ The reasons for poor performance of Jammu, Patna, Ahmedabad, Jabalpur and Varanasi & the overall poor quality of the result needs deliberation.

❖ CLASS X - 2013

The overall pass percentage of class X is 99.87% & it saw an increase from last year.

Year	2010	2011	2012	2013
Appeared	80995	89230	89248	93832
Qualified	78286	88528	88821	93709
Pass %	96.66	99.21	99.49	99.87

❖ 4 Regions achieved **100% result in all the schools of the regions.**

Sl.No.	Name	Result
1	Bangalore	100%
2	Ernakulaum	100%
3	Hyderabad	100%
4	Tinsukia	100%

❖ Qualitatively also, there is an improvement. The percentage of students scoring CGPA 10 has increased from 6.5% in 2012 to 9.26% in 2013

Year	2012	2013
Appeared	89248	93832
Qualified	88821	93709
CGPA - 10	5853	8686
Percentage of Std. secured 10 CGPA	(6.5%)	(9.26%)

- ❖ **Result Analysis - Class XI** -The result of class XI 2012 reveals that extra effort is needed to achieve quality result . Percentage of students failed in the internal exam was 14.59 % in which percentage of failures in the group who scored CGPA 10,9,8,7 are 2.90%,4.47%,8.55%,23.16% respectively.

Action to be taken on non performing teacher.-

There is a large variation in all the regions with regard to action on teachers producing lower Board/Non Board results. A uniform policy is framed for all the regions, after due consultation in a committee constituted for this purpose and the same was circulated to all regions. The matter needs deliberation.

ITEM NO. 2 - ACADEMIC ISSUES

i) PREPRATION OF SUPPORT MATERIALS FOR CLASS IX, X, XI AND XII

The task of preparing support material for different subjects was assigned to various regions and ZIETs in the year 2012. It has been observed that support materials prepared by ZIETs and Regional Offices in some of the subjects were found either too brief or too lengthy. It was also observed that in some regions, the distribution of the material was inordinately delayed. It was decided in the DC's Conference conducted in the month of Feb, 2013 by Commissioner, KVS that, the Deputy Commissioners of different Regional Offices may fine tune the existing support material and distribute the same among Kendriya Vidyalayas under their jurisdiction.

The steps taken by Regional Offices in this regard would be discussed during the Conference.

ii) APPOINTMENT OF CONTRACTUAL TEACHERS

The 94th BOG in its meeting held on 28/12/12 has approved the changes proposed in the appointment of teachers on contract basis in Kendriya Vidyalayas. To reduce shortage of teachers and to ensure quality

education to Kendriya Vidyalaya students some changes have been made in the appointment of contractual teachers. New provisions are :-

1. A contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by the Selection Committee for a fresh appointment as Contractual teachers by following due procedure.
2. Consolidated payment on monthly basis may be made to the contractual teachers for the duties performed including invigilation/ exam related work instead of per period basis hitherto in force in the Kendriya Vidyalayas. However, the contractual teachers appointed for a period of less than a month will be paid on pro rata basis only.
3. Consolidated remuneration to be paid to different categories of teachers appointed on contract basis.
Status position is to be deliberated.

iii) VIRTUAL CLASSROOM /VIDEO LECTURES

KVS has scarcity of teachers in all regions and it is of great concern to all its stake holders. To mitigate the problem, KVS is considering the use of Virtual class room and Video lectures. Quite a good number of video lectures have already been prepared and provided to Regional Offices to be used in the schools during 2012-13. The extent of their use and impact is to be deliberated upon. A strategy for various, solutions/ options for virtual classroom will be discussed.

iv) ENHANCED WORKING HOURS AND ITS USAGE

On the enhanced working hours of teachers and their effective utilization, it is decided to discuss the matter in Deputy Commissioners' conference and to come out with a roadmap for using increased working hours effectively that may facilitate a better planning and co-ordination in various curricular and co-curricular activities in the school. Suggestions are invited from the regions and present status report regarding using of enhanced working hours needs to be discussed.

v) LEARNING ACHIEVEMENT TOOL (LAT)

KVS has decided to conduct a learning achievement test for classes 4th and 7th. It will help KVS to find out learning gaps among the students so that suitable strategy may be formed to fill up those gaps.

vi) **BENCH MARKING OF LABS**

Benchmarking of various Labs was forwarded to all Regions for further dissemination to the KVs vide this office letter No. F.11019-02-2010-KVS(HQ)/Acad dated 08-02-2012. Action taken regarding implementation of the same in the KVs was called from the Deputy Commissioners vide this office letter No. F.11019-02-2010-KVS(HQ)/Acad dated 27-03-2012. Status report needs to be discussed regarding infrastructure as well as functionality of labs.

vii) **SOCIAL SCIENCE EXHIBITION CUM**

NATIONAL INTEGRATION CAMP 2012 -13.

Finalization of Dates and Venues.

viii) **KVS NATIONAL SCIENCE EXHIBITION &**

KVS NATIONAL SCIENCE CONGRESS - 2013

Dates & Venue to be decided.

ix) **INTRODUCTION OF 4 NEW VOCATIONAL**

COURSES FOR CLASS IX (LEVEL - 1)

INTRODUCED BY CBSE UNDER NATIONAL

VOCATIONAL EDUCATION

QUALIFICATION FRAMEWORK (NVEQF)

Vocationalisation is meant to provide for diversification of educational opportunities so as to enhance individual employability, reduce the mismatch between demand and supply of skilled manpower and provide an alternative for those pursuing Higher Education.

CBSE has introduced 4 more new Vocational Courses for Class IX (level – 1) from the session 2013-14.

1. Information Technology
2. Retailing
3. Automobile Service Technician
4. Security

These Courses would be additional compulsory subjects. It was decided to introduce the above Vocational Courses in 75 Kendriya Vidyalayas (3 Kendriya Vidyalayas from each Region) for the session 2013-14. All Kendriya Vidyalayas were instructed to choose minimum two Courses out of the above 4 courses.

The status position of introduction and smooth running of the Courses is to be deliberated.

ITEM NO. 3 - TRAINING & SUPERVISION

i) ANNUAL ACADEMIC SUPERVISION OF THE KENDRIYA.

Supervision of the Kendriya Vidyalayas is primarily carried out to assess the quality and performance of Teachers.

The Guidelines for Supervision and Proforma of the supervision tools have been circulated to all Region Offices.

It has come to the notice that all schools of the region are not supervised by the Region Offices in time bound manner and hence many schools in the regions remain unsupervised. Even if the supervision is made by Regional Office, the deadline is not being followed on one pretext or the other and schools are supervised in the month of February. All Regions are

not sending Proforma 'D' to KVS (HQ) and if received no details about the following points:

- Strong and weak areas of academics.
- Innovative practices, achievements made by Kendriya Vidyalayas are not mentioned in the reports.
- Proper CCE implementation in different classes in all respective subjects.

Classes of Contractual teachers are also to be supervised by the principal as well as the inspecting team.

Deputy Commissioners should come with the details of inspections conducted in schools in the year 2012-13.

ii) EFFECTIVE IMPLEMENTATION OF CCE

The implementation of CCE may be effectively monitored during the inspection of the Vidyalayas by the officers and by the HMs and VPs during the day-to-day observations. Teachers who have not undergone training may be identified and deputed for training programmes. Regional Offices may organize training programmes within the region at their level.

The number of training programmes conducted for teachers on effective implementation of CCE may be brought in the following format.

S. No.	No. of Teachers undergone training (PRT/TGT)	Date and Venue	Remarks

As an essential pedagogic component of CCE, teachers are expected to maintain portfolios for each child that would reflect hierarchical improvement achieved with the child by the teacher. For this, the teacher should have a holistic plan of syllabus transaction along with level of achievement with appropriate diagnostic tools for these levels. The definite shortcomings at a point of time, remedial actions, follow up, culminating in post tests should form an essential component of the portfolios.

This should be monitored by the inspection team and included in the supervision tool. The ZIET may also work out modalities for generation of diagnostic tool. Status position regarding student portfolios needs deliberation during conference.

iii) ABSENTEEISM IN IN-SERVICE COURSES CONDUCTED DURING 2012 -13.

Tendency of Absentees on the part of teachers with regard to In-service Course have to be curbed. DCs should come with the status report of number of absentees per In-service Course and number of exemptions given as well as action taken against those who remained absent without taking exemption.

ITEM NO. 4 - ICT & OTHER ISSUES

i) STAFF STRENGTH

The following shortcomings have been observed in the proposals received from KVS Regional Offices for sanction of staff strength in KVs.

- 1- Some KVs do not send proposal in the prescribed proforma.
- 2- Proposals are not scrutinized properly at the regional level.
- 3- Information is not forwarded by the Regional Office in the prescribed Proforma-A for staff sanction.
- 4- Proposal is not received in this office in time.
- 5- Consequential growth, availability of infrastructure, bulging of sections, if any is not, checked properly while proposing new streams/sections.

- 6- Many a times proposal is submitted without approval of the Chairman, VMC.
- 7- Additional posts in any category of teaching and non-teaching staff are not accurately calculated and justified as per norms.
- 8- Proposal for upgradation or sanction of additional section in the project sector schools, the undertaking from the project authorities is not taken in advance regarding additional financial burden to be borne by them for such expansion.
- 9- A comprehensive analysis of availability of infrastructure, workload on various categories of teachers is not been kept in mind while sending the proposal for opening of new section.
- 10-Frequent requests for change in staff sanction should be avoided.

The Deputy Commissioners are therefore required to specifically recommend such expansions after thorough examination of each case and keeping in view the above observations, in particular.

ii) **EQUIP (VI-VIII) ENSURING QUALITY IN UPPER PRIMARY (CMP VI-VIII)**

The programme EQUIP has been devised for implementation with effect from commencement of the academic session 2012-13. Main components of EQUIP are:

1. Readiness programme for Upper Primary stage.
2. Monitoring and Support at School level.
3. Resource support.
4. Steps for improvement in teaching-learning process and roles of teachers, Principals/Vice Principal and Regional Office.

A feedback report received from regions will be discussed.

iii) **ESTABLISHMENT OF E-CLASSROOMS & E-CONTENT**

- KVS has established 500 E-class rooms in various regions and is in the way to establish 750 more E-class rooms so that a parity can be obtained among 25 regions to have 50 class rooms in each regions with 5 schools having 10 class rooms each.
- Usage of e-content prepared by KVS, compiled & distributed by Mumbai & Chennai will be discussed. A status report will be taken from ROs. A repository of E Content of various classes is also under active preparation at NCERT. It is emphasized that regular monitoring and reporting of usage of e-class room and e-content should be a part of regular inspections and their follow up.

iv) **BASIC AMENITIES**

Kendriya Vidyalaya Sangathan is making all efforts to ensure the availability of the following basic amenities in all Kendriya Vidyalayas.

1. Potable drinking water
2. Separate facility of toilets/urinals for boys and girls
3. Fire safety equipment
4. Barrier free access

The issue of the provision of these amenities has been raised by various stake holders from time to time and accordingly decision was taken as KVS HQ level to monitor the same at different levels.

A circular dated 11.02.2013 was issued (See Annexure). The following instruction in particular may please be taken not of

1. The Principal of KVs under your jurisdiction may be directed to submit a certificate with regard to provision of above said facilities in their respective Vidyalayas. However, in case of fire safety measures the certificate issued by the authority concerned may only be accepted as valid. This process/action may be completed latest by 15th of February 2013 and a consolidated report may be sent to undersigned by 22nd of February 2013.
2. The Process as detailed above be repeated annually and a consolidated report sent to this office latest by 31st January in the subsequent year(s).
3. The officers of the regional office may be directed to physically ascertain the availability of above listed amenities and record the same in their

inspection reports invariably. Shortcoming, if any, reported by these officers or noticed during the visit should immediately be attended to and, if needed responsibility be fixed for any such lapses.

In terms of the Circular dated 11.02.2013, the Regional Offices are expected to submit a Report about these facilities by 31st January, every year in the following format.

Essential Facilities in Vidyalaya	No. of KVs under the region	No. of KVs where facilities available	Reason for non-availability of such facility, if any.
(a) Potable drinking water.			
(b) Separate facility of toilets/urinals for boys and girls			
(c) Fire safety equipment			
(d) Barrier Free access			

For the year 2013 the report has all ready been received and compiled. The compiled information is given in Annexure- 2

All Deputy Commissioners are requested to take a note of this and ensure the Reports about these facilities are submitted annually in the month of January without fail.

v) ADMISSION GUIDELINES

The Admission Guidelines have been changed to comply with the order of Hon'ble High Court, Delhi regarding fresh admissions made in Class-I under RTE, Act, 2009. The RTE, Act, 2009 has been implemented in KVS from 2011-12. The implementation of RTE, Act, 2009 may be monitored during inspection of the Vidyalaya by the Officers of Regional Office concerned.

It has been observed that some of the Principals have not implemented the provisions of RTE, Act, 2009 which is a serious concern. The implementation of RTE, Act, 2009 is a Constitutional duty.

The status position of admissions made under RTE quota region-wise needs to be discussed.

vi) ACCREDITATION OF KENDRIYA VIDYALAYAS

Accreditation can be defined as an affirmation of Quality. The Accreditation of a school would mean certification of a school's functioning assessed on the basis of predetermined norms in pre-defined areas. The Accreditation is actually intended to serve the purpose of a handy index for the stakeholders since it would give an immediate insight about the state of affairs in a school.

In 2009, Kendriya Vidyalaya Sangathan had taken steps to improve the functioning of its schools by implementing the Standard prescribed for School Governance leading to Accreditation of school by Quality Council of India.

15 Kendriya Vidyalayas have already obtained Accreditation from QCI.

Further 7 Kendriya Vidyalayas as listed below are in the process of obtaining Accreditation Certification. The Deputy Commissioners concerned are requested to monitor the implementation of the required standard in these KVs.

Status of KVS Project - Accreditation Not yet Complete

S.No	Region	Name of School	Status
1.	Lucknow	Kendriya Vidyalaya, Aliganj, Lucknow	Application not received for Accreditation
2.	Guwahati	Kendriya Vidyalaya, Khanapara, Guwahati	Readiness Visit complete Final Assessment Pending
3.	Silchar	Kendriya Vidyalaya, Silchar	Readiness Visit complete Final Assessment pending

4.	Jaipur	Kendriya Vidyalaya No.1, Jaipur	Readiness Visit Complete. Final Assessment
5.	Jabalpur	Kendriya Vidyalaya No. 1 GCF, Jabalpur	Application not received for Accreditation
6.	Patna	Kendriya Vidyalaya No.1, Patna	Application not received for Accreditation
7.	Lucknow	Kendriya Vidyalaya No.1 Chakeri, Kanpur	Readiness Visit complete Final Assessment

However, It has been decided now that KVS should explore the possibility of accreditation of all KVs through CBSE as CBSE has recently initiated a series of steps to improve the level of quality of Education in the Schools across the country and has empanelled a few organizations for doing Accreditation of Quality of Schools.

The process of Accreditation by CBSE in the Kendriya Vidyalaya is brought for discussion & deliberations.

vii) GENDER SENSITISATION PROGRAMME & HUMAN RIGHTS

Issues related to gender sensitisation programme & calendar of activities to be conducted at regional level and cluster level will be discussed.

viii) LIBRARY AUTOMATION POLICY

All the Dy. Commissioners were directed to ensure that all the libraries in Kendriya Vidyalayas under their jurisdiction must be fully automated by 31st January, 2012. Subsequently, DCs have been requested to complete the job on priority basis and several letters followed by reminders and subsequent DO letter by Addl. Commissioner (Acad.) have been issued to this effect. However, it is observed that in some regions DCs have not paid due attention to this crucial job

With the result, many schools in every region are still running their libraries with old pattern. KVS targets at fully automated libraries in KVs where books are issued and returned using the "Bar Coding system". All DCs should come with latest status of their library automation including Bar Coding System and if the same has not been done in any of their schools they must explain reasons for the same.