



केन्द्रीय विद्यालय संगठन
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली
KENDRIYA VIDYALAYA SANGATHAN
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दिनांक: ०९/०१/२०२३

समस्त उपायुक्त/निदेशक एवं
प्रथम अपीलीय अधिकारी,
केन्द्रीय विद्यालय संगठन,
समस्त क्षेत्रीय कार्यालय एवं जीट।

विषय:- Transparency Audit of Kendriya Vidyalaya Sangathan(Hqrs.) under RTI Act, 2005 & Transparency Audit Report (for the year 2021-2022)—regarding.

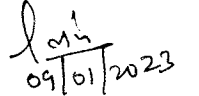
महोदया/महोदय,

उपरोक्त विषय के सन्दर्भ में सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान, नई दिल्ली के विशेषज्ञों द्वारा केन्द्रीय विद्यालय संगठन(मु.) नई दिल्ली का तृतीय पक्ष लेखा परीक्षण (वर्ष 2021-22) का कार्य कर दिया गया है (रिपोर्ट की प्रतिलिपि संलग्न है) केन्द्रीय विद्यालय संगठन(मु.), नई दिल्ली को पारदर्शिता लेखा परीक्षा में इस वर्ष 2021-22 में पारदर्शिता लेखा परीक्षण द्वारा 62.68% अंक प्रदान किये गये हैं तथा विन्दुवार टिप्पणियाँ भी अंकित की गई हैं।

अतः उपरोक्त के संदर्भ में केविसं(मु.), नई दिल्ली एवं समस्त क्षेत्रीय कार्यालयों के जन सूचना अधिकारियों, सहायक जन सूचना अधिकारियों एवं अपीलीय अधिकारियों से निवेदन है कि पारदर्शिता लेखा परीक्षक द्वारा की गई टिप्पणियों के आधार पर अपने अनुभाग/क्षेत्रीय कार्यालय से संबंधित कमियों जो कि वेबसाइट पर पूर्ण रूप से प्रदान नहीं की गई हैं, इनका अवलोकन कर नवीनतम जानकारी केन्द्रीय विद्यालय संगठन(मु.), नई दिल्ली की वेबसाइट पर पूर्ण जानकारी अपलोड करवाएँ ताकि अगले वर्ष तृतीय पक्ष लेखा परीक्षण में और बेहतर अंक प्राप्त हो सकें। तथा उपरोक्त सुधार की नई सूचना की प्रतिलिपि अधोहस्ताक्षरी को भी भेजें।

यह जानकारी आपके सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित है।

भवदीया


०९/०१/२०२३

(नीलम)

उपायुक्त(प्रशा.)/(जसूप)

संलग्नक: यथोपरि।

प्रतिलिपि:

- (1) जन सूचना अधिकारी/प्रथम अपीलीय अधिकारी/सहायक जन सूचना अधिकारी, केविसं(मु.), नई दिल्ली को सूचनार्थ एवं आवश्यक कार्रवाई हेतु।
- (2) उपायुक्त(ईडीपी/प्रशिक्षण), केविसं(मु.), नई दिल्ली को केविसं(मु.), नई दिल्ली की वेबसाइट में अपलोड करने हेतु।

Public Authority Name : Kendriya Vidyalaya Sangathan

Findings & Recommendations:

1. The disclosure of seventeen categories of Information under Section 4(1)(b) of the RTI Act is incomplete or partial in many of the categories.
2. Particulars of the organisation; functions and Duties have been appropriately displayed on the website.
3. Powers and duties of each category of officers not specified. However, duties and functions in general has been mentioned.
4. Many links shown by the PA. against relevant parameters of assessment are not responding.
5. Directory of Officers and Staff not complete. The list does not include employees below certain level.
6. Under point 1.2(iii) i.e. Procedure to be followed in decision making, no specific provisions of rules, acts and regulations quoted hence partially met.
7. Under. Procedure to be exercised, in decision making, no specific provisions of rules, acts and regulations quoted hence partially met. Also, Channel of Supervision and accountability not indicated.
8. Number of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings is there for the year 2020-21. It has not been updated
9. Instead of educational programme of RTI academic education has been mentioned. RTI programme should be included in each training programme, at least 2-3 sessions.
10. Total budget plan has been given. However, (i) Budget for each agency and plan & programmes, (ii) Proposed expenditures, (iii) Revised budget for each agency, if any and (iv) Report on disbursements made and place where the related reports are available not mentioned in the disclosure. May be rectified.
11. In this column, it says that the item is not applicable. But Foreign and domestic Tour by Jt. Secretary and above level officers to be indicated giving Budget, Foreign and domestic Tours by ministers and officials of the rank of Joint Secretary to the government and above, as well as the heads of the Department (a) places visited, (b) the period of Visit and (c) The number of members in the official delegation, and (d) Expenditure on the visit.

12. It is stated information is not applicable in electronic format, but the information on section 4(1)(b) is available on website, but has to be made available in one place so that general public could easily access the information.
13. Time limits for taking decisions/achieving targets may be worked out to the extent possible and displayed on the website.
14. KVS may prepare organisation specific guidelines on RTI and publish them as a programme to advance understanding of RTI.
15. Under point 4.5 the information provided is vague and the link given is contact us. Here the facilities available for citizens for obtaining information need to be provided. Information Facilitation Centre with information under Section 4(1)(b) and frequently asked questions and their response to be indicated.
16. Under point 4.5 and 4.6, under RTI applications filed and replied give the link filing RTI on line and to know the status etc. instead of giving the number of RTI applications/First Appeal received and replied etc. List of schemes has been indicated as not applicable as also the contract entered into. Whereas it gives the link of projects completed, but the link not opening
17. Nodal Officer not below the rank of Joint Secretary / Additional HoD has not been appointed. Nodal Officer may be appointed.
18. Consultancy committee of key stakeholders for advice on Suo-Motu disclosures and committees of PIOs/FAAs to identify Frequently sought information under RTI Act, may be constituted including FAQs. The response cannot be 'Not applicable'. It is applicable for all Public Authorities.
19. Names and details of earlier PIOs/FAAs since 2015 may be included which is not available under proactive disclosure.
20. STQC certificate is there but the certificate has expired on 14th July 2022, which may be renewed periodically. The Certificate is valid for three years.
21. The Information is required to be updated at regular intervals.
22. Every webpage displaying information or data proactively disclosed under the RTI Act should be displayed on the 'Top Right Corner', the mandatory field "Date last updated (DD/MM/YY).
23. To identify the information which are frequently sought by citizens and such information must be disclosed in public domain if it is not exempt under the provisions of RTI Act, 2005.

24. All the information may be made available under '**RTI Proactive Disclosure**' heading, instead the information scattered all over the website making easy access for the citizen.

Self appraisal report for Year (2021-22)

Auditor Agency: ISTM

Ministry Name: Ministry of Education

Department Name: Department of School Education and Literacy

Public Authority Name: Kendriya Vidyalaya Sangathan

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://kvsangathan.nic.in/contact-us	Fully Met	1.28	Information Available.
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://kvsangathan.nic.in/about-kvs/top-officers	Fully Met	1.28	Information Available.
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://kvsangathan.nic.in/about-kvs/vision ; https://kvsangathan.nic.in/about-kvs/objective-kvs	Fully Met	1.28	Information Available.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://kvsangathan.nic.in/about-kvs/mission ; https://kvsangathan.nic.in/about-kvs/objective-kvs	Not Met	0	Information not available in the link provided. The link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL takes to area of work of PIOs
1.1.5	Organization Chart	Fully Met	1.28	1.28	han.nic.in/about-kvs/management https://kvsangathan.nic.in/about-kvs-1	Fully Met	1.28	Information Available.
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://kvsangathan.nic.in/about-KVS/management ; https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees	Partially Met	0.64	Information Available. Details of HoD not there from time to time.
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information Available.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Information Available
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information Available But need to be more specific by quoting specific rules/regulations
1.2.4	Exercised	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information Available But need to be more specific by quoting specific rules/regulations
1.2.5	Work allocation	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-act-2005/public-information-officer-of-kvs-hq	Partially Met	0.77	As it refers to the role of the PIO and not the work allocation
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information Available.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Fully Met	1.54	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Available.
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	athan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0 https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Partially Met	0.77	The link does not show the desired result. No specific provisions of rules, acts and regulations quoted hence partially met
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	athan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0 https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Not Met	0	Time Line not given
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	athan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0 https://kvsangathan.nic.in/rti-details-required-under-rti-act-2005/powers-and-duties-officers-and-employees-0	Partially Met	0.77	The link does not show desired result, however, some scattered information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available in website, therefore Partially met.
					employees-0			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq	Fully Met	1.54	Information Available.
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq	Fully Met	1.54	Information Available.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq	Partially Met	0.77	Process has not been specified. This may be specified.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq	Not Met	0	Information not available.
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://kvsangathan.nic.in/sites/default/files	Fully Met	1.54	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]				/hq/ANNEXURE%20-A.pdf			
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://kvsangathan.nic.in/administration/recruitment-rules; https://kvsangathan.nic.in/administration/promotion; https://kvsangathan.nic.in/administration/seniority-lists; https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf	Fully Met	1.92	Information Available.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://kvsangathan.nic.in/administration/recruitment-rules; https://kvsangathan.nic.in/administration/promotion; https://kvsangathan.nic.in/administration/seniority-lists; https://kvsang	Fully Met	1.92	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://kvsangathan.nic.in/sites/default/files/ANN_4_17-08-2018.PDF ; https://kvsangathan.nic.in/sites/default/files/EMP-SYB_1_08-12-2017.pdf ; https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf	Fully Met	1.92	Information Available.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://kvsangathan.nic.in/administration/recruitment-rules ; https://kvsangathan.nic.in/administration/promotion ; https://kvsangathan.nic.in/administration/seniority-lists ; https://kvsangathan.nic.in/sites/default/files/hq/RPS.pdf	Fully Met	1.92	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					administration /annual-transf er/annual-tran sfer-archive; h ttps://kvsangat han.nic.in/ad ministration/a nnual-transfer/ policy; https:// kvsangathan. nic.in/administ ration/annual-t ransfer/notific ation; https://k vsangathan.ni c.in/administra tion/annual-tra nsfer/code- lists; https://kv sangathan.nic .in/administrati on/annual-tran sfer/vacancies ; https://kvsan gathan.nic.in/ administration /annual-transf er/priority- lists; https://kv sangathan.nic .in/administrati on/annual-tran			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sfer/transfer-orders; https://kvsangathan.nic.in/administration/annual-transfer/other-transfer; https://kvsangathan.nic.in/administration/annual-transfer/miscellaneous; https://kvsangathan.nic.in/announcement			
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://kvsangathan.nic.in/academic/admission-guidelines; https://kvsangathan.nic.in/administration/annual-transfer/policy; https://kvsangathan.nic.in/administration/recruitment-rules; https://kvsangathan.nic.in/administra	Fully Met	3.85	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	tion/vigilance https://kvsangathan.nic.in/academic/admission-guidelines ; https://kvsangathan.nic.in/administration/annual-transfer-policy ; https://kvsangathan.nic.in/administration/recruitment-rules ; https://kvsangathan.nic.in/administration/vigilance	Not Met	0	Who is custodian of the document not mentioned.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees ; https://kvsangathan.nic.in/announcement	Fully Met	0.96	Information Available.
1.7.2	Composition	Fully Met	0.96	0.96	https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees ; h	Fully Met	0.96	Information Available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://kvsangathan.nic.in/announcement https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees ; https://kvsangathan.nic.in/announcement	Not Met	0	Information not Available. The link takes to Announcement and it is not possible for general public to search. The date would have been sufficient here
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees ; https://kvsangathan.nic.in/announcement	Not Met	0	Information not Available. Term and tenure to be mentioned instead of providing link which is cumbersome to locate information.
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://kvsangathan.nic.in/rti/rti-act-2005/standing-committees ; https://kvsangathan.nic.in/announcement	Partially Met	0.48	Power has not be mentioned it gives link to "announcement".

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	han.nic.in/announcement empty	Not Applicable	0	They should have specify that the meetings are not opened to the public. Information Available.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF	Fully Met	0.96	Information Available.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://kvsangathan.nic.in/sites/default/files/hq/ANN%28E1%29-18-02-2020.PDF	Fully Met	0.96	Information Available. However, there is no minutes of meeting after 2020. Needs updation
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://kvsangathan.nic.in/contact-us	Partially Met	1.93	Names & details of Officers available but not of other employees
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://kvsangathan.nic.in/contact-us	Partially Met	1.93	Names & details of Officers

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available but not of other employees
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.kvsangathan.nic.in/rti/rti-act-2005/salary-received-officers-employees	Fully Met	3.85	Information available.
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq ; https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs	Fully Met	3.85	Information available.
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.kvsangathan.nic.in/about-kvs/directories/region-ziets ; https://www.kvsangathan.nic.in/about-kvs/di	Fully Met	3.85	The Address of CPIO and AA need to be mentioned in this page

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rectories/kvs-directory; https://www.kvsangathan.nic.in/about-kvs/directories/kvs-chairman			
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF	Fully Met	3.85	Information available. The details for the year 2021-22 not available.
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://kvsangathan.nic.in/sites/default/files/ANN%28E1%29-30-07-021.PDF	Fully Met	3.85	Information available. Information for the year 2021-22 not available. Needs updation at regular interval
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://kvsangathan.nic.in/academics/primary-education ; http://www.aeparc.org/	Not Met	0	Instead of Education programme for RTI, the information available is on academic

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL side.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://kvsangathan.nic.in/academics/primary-education ; https://kvsangathan.nic.in/publication/annual-reports	Not Met	0	Instead of Education programme for RTI, the information available is on academic side.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://kvsangathan.nic.in/sites/default/files/hq/Annexure.pdf	Not Met	0	It contains appraisal for the year 2020-21
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://kvsangathan.nic.in/sites/default/files/ANN%281%29-23-01-2020.pdf	Fully Met	1.92	Information available.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://kvsangathan.nic.in/administration/annual-transfer/annual-transfer-archive ; https://kvsangathan.nic.in/administration/annual-transfer/policy ; https://kvsangathan.nic.in/administration/annual-transfer/policy	Fully Met	7.69	Fully met But Transfer order for the year 2022 not available on website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					kvsangathan.nic.in/administration/annual-transfer/notification; https://kvsangathan.nic.in/administration/annual-transfer/code-lists; https://kvsangathan.nic.in/administration/annual-transfer/vacancies; https://kvsangathan.nic.in/administration/annual-transfer/priority-lists; https://kvsangathan.nic.in/administration/annual-transfer/transfer-orders; https://kvsangathan.nic.in/administration/annual-transfer/other-transfer; https://kvsangathan.nic.in/adminis			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Total			95	95		95	71	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://kvsangathan.nic.in/finance/budget; https://kvsangathan.nic.in/publication/annual-accounts	Partially Met	5.00	Needs updation after 2021-22 onwards and 2022-23
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://kvsangathan.nic.in/finance/budget; https://kvsangathan.nic.in/publication/annual-accounts	Not Met	0	It has to be for the current financial year
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://kvsangathan.nic.in/publication/annual-accounts	Not Met	0	It has to be for the current financial year
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://kvsangathan.nic.in/finance/budget; https://kvsang	Not Met	0	Submitted the audited accounts for the year

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	athan.nic.in/publication/annual-accounts https://kvsangathan.nic.in/publication/annual-accounts	Not Met	0	Submitted the audited accounts for the year 2020-21
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://kvsangathan.nic.in/finance/budget; https://kvsangathan.nic.in/publication/annual-accounts	Not Met	0	Gives audited accounts etc.
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	Does the officers above the rank of JS does not go in for inspection as regional centres as also the foreign tour.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://kvsangathan.nic.in/publication/annual-accounts	Not Applicable	0	Says fully met and attaching accounts where as there is no discretionary or non-discretionary grants
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://kvsangathan.nic.in/publication/annual-accounts	Fully Met	50.00	Information available.
Total			142	142		117	55	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	IFC to be put in place regarding frequently sought information by RTI applicants.
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.8	implementation of the PPP Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://kvsangathan.nic.in/	Fully Met	50.00	Information available.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in	Not Applicable	0	0	empty	Not Applicable	0	Section 4(i)(b)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL has to be in place on the Website, it cannot be said to be not applicable.
	Electronic format							
3.4.2	Information manual/handbook available in Printed format	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			50	50		50	50	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	7.15	How it is available when in above point said that is not applicable.
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	7.15	How it is available when in above point said that is not applicable.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	14.29	Information given vague. Requires clarity

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	4.76	How it is available when in above point said that is not applicable
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://kvsangathan.nic.in/publication/annual-reports	Partially Met	4.76	How it is available when in above point said that is not applicable
4.3.3	Location where available	Fully Met	9.52	9.52	https://kvsangathan.nic.in/publication/annual-reports	Fully Met	9.52	Link to be given
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://kvsangathan.nic.in/contact-us	Partially Met	3.57	Instead of facilities this is linked to contact us page
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://kvsangathan.nic.in/contact-us	Partially Met	3.57	Information available.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://kvsangathan.nic.in/contact-us	Not Met	0	Needs to mention the working hours
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://kvsangathan.nic.in/contact-us	Fully Met	7.14	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://kvsangathan.nic.in/sites/default/files/hq/ANNEXURE%20-A.pdf	Fully Met	3.57	Available
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://rtionline.gov.in/request/request.php	Not Met	0	It is giving details of how to file RTI application and monitor the same
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	http://www.aeparc.org/ ;	Fully Met	3.57	Link provided not opening.
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	4.5.3 it gives the list of completed projects whereas in this point it says information not applicable.
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	It says 'Not Applicable' under this point, whereas some contracts might have been

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL concluded during the period.
4.5.6	Annual Report	Fully Met	3.57	3.57	https://kvsangathan.nic.in/publication/annual-reports	Fully Met	3.57	Information Available
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://kvsangathan.nic.in/	Fully Met	3.57	Information Available
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://kvsangathan.nic.in/administration/citizens-charter ; https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-x ; https://kvsangathan.nic.in/academics/results/region-wise-pass-percentage-class-x...	Fully Met	3.57	Information Available
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://rtionline.gov.in/request/request.php	Not Met	0	RTI online link given
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://rtionline.gov.in/request/request.php	Not Met	0	RTI online link given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			164	164		164	80	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq; https://kvsangathan.nic.in/rti/rti-act-2005/pio-appellate-regional-offices-kvs	Partially Met	10.00	Details of earlier CPIOs/FAAs from 1.1.2015 not available on record.
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://kvsangathan.nic.in/rti/rti-disclosure;	Fully Met	20.00	Report attached which gives date etc.
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	This column cannot be not applicable. The Nodal Officer may be appointed.
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	This column cannot be not applicable. To be constituted and details

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL updated.
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://kvsangathan.nic.in/rti-faq/rti ; https://kvsangathan.nic.in/rti/rti-act-2005/public-information-officer-of-kvs-hq ; https://kvsangathan.nic.in/rti/rti-act-2005/central-public-information-officer	Not Met	0	Committee not constituted and FAQ is not the frequently sought questions
Total			60	60		60	30	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://kvsangathan.nic.in/rti-faq/admission-guidelines ; https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc ; https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc ; https://kvsangathan.nic.in/rti-faq/auditpay-da-hra-cea-etc	Fully Met	25.00	Information available. It will also depend on details of RTI application received and Appeals made.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/rti-faq/contractual-staff-salary; https://kvsangathan.nic.in/rti-faq/rti; https://kvsangathan.nic.in/rti-faq/pension; https://kvsangathan.nic.in/rti-faq/selection-scale; https://kvsangathan.nic.in/rti-faq/vigilance-matters; https://kvsangathan.nic.in/rti-faq/lc; https://kvsangathan.nic.in/rti-faq/estt1; https://kvsangathan.nic.in/rti-faq/training.			
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf	Fully Met	12.50	It was valid till 14th July 2022. May be renewed. The

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL certificate has to be renewed every three years.
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://kvsangathan.nic.in/sites/default/files/hq/kvstqc.pdf	Fully Met	12.50	Yes
Total			50	50		50	50	
Grand Total			561	561		536	336	