

 <p>केन्द्रीय विद्यालय संगठन</p>	<p>केन्द्रीय विद्यालय संगठन भारत स्काउट्स एवं गाइड्स KENDRIYA VIDYALAYA SANGATHAN BHARAT SCOUTS &amp; GUIDES १८, संस्थागतक्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-११००१६ 18, INSTITUTIONAL AREA, SHAHEED JEET SINGH MARG, NEW DELHI - 110 016 दूरभाष/Tel.:26965168, फैक्स/Fax No.26514179, वेबसाइट/Website: www.kvsangathan.nic.in</p>	
<p>F.110353/04/2014-KVS (Acad.)/ BS&amp;G / 380-407</p>		<p>Dated: 17.09.2014</p>

Speed-Post/Email

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan  
All Regional Offices,

**Sub – Helping the victims of Flood affected people in Jammu & Kashmir- reg.**

This is to bring to your kind notice that KVS State BS&G has been organising many activities through the uniformed youth of Scouts and Guides, for all round development of individuals thereby making them useful citizens of our Motherland.

One of the aims of Scouting is to improve the standard of our future citizenship in “**Replacing Self with Service**” as citizenship has been defined “**active loyalty to the Country**”. This is achieved by doing “**Service to others**”, through the motto “**Be Prepared**”. This duty of service for others through “**Good Turns**” is one to which scouts & guides rise with fullest enthusiasm.

It is shocking to hear about the **Natural calamity** that occurred in the State of **Jammu & Kashmir**, which made hundreds of people to lose their valuable lives and thousands of people became homeless. This is high time our Scouts & Guides help the victims of the Natural calamity through the service of Good Turns. They can do so by raising funds to help the victims serving the community and motivating the public and creating awareness to help the victims of the Natural calamity.

**In this regard you are requested to instruct the Principals of KV's under your jurisdiction to involve Scouts and Guides and their Adult Leaders in helping the Victims of flood affected people in Jammu & Kashmir.**

A campaign by all the Scouts & Guides and their Adult Leaders may be conducted before 15<sup>th</sup> October 2014 and the funds raised from all Vidyalaya shall be sent to Regional Office concerned within a period of 10 days after the fund raising. Funds may be raised without compulsion and it is purely voluntary to donate.

Then Regional office should send the collected amount to the **State Secretary KVS Hqs New Delhi** in a single Draft. The Draft should be in favour of “**KVS STATE ASSOCIATION OF SCOUT & GUIDE FUND**” payable at New Delhi, **latest by 30-10-2014**, so that the same amount may be send to “**The Prime Minister Relief Fund**” by this office.

A brief Regional report of the Campaign with photographs is also solicited. You may please send a copy of the report with supporting photographs to this office and to the Editor, BS&G Monthly magazine, 16, M.G. Marg, I.P. Estate, New Delhi- 110002 & email to [pro@bsgindia.org](mailto:pro@bsgindia.org) & [socskvs@gmail.com](mailto:socskvs@gmail.com) .

This issues with the approval of the competent authority.

Yours faithfully,



[Dr(Mrs)V.Vijayalakshmi]

State Commissioner (Guides), KVS State BS&G  
& Joint Commissioner (Acad)

Copy To:-

1. The Director, Bharat Scouts & Guides, NHQ, New Delhi for information please.
2. The Jt. Commissioner (Fin.) State Treasurer, KVS & BS&G for information please.
3. The Section Officer Accounts, KVS Hq New Delhi for information.

State Commissioner (Guides)

**केन्द्रीय विद्यालय संगठन**  
**भारत स्काउट्स एवं गाइड्स**  
**KENDRIYA VIDYALAYA SANGATHAN**  
**BHARAT SCOUTS & GUIDES**

१८, संस्थागतक्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-११००१६

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www.kvsangathan.nic.in



F.110353/20/2014-KVS (Acad.)/ BS&G / 408-439

Dated: 12. 09. 2014

Speed Post /E-mail

The Deputy Commissioner  
Kendriya Vidyalay Sangathan  
All Regional Offices

Sub – To Conduct State Level HWB Course for Scout Masters, Cub Masters, Guide Captains & and Flock Leaders reg.

Madam/Sir,

With reference to the Minutes of the Meeting of State Council of KVS State Association BS&G (item no. 6) dated. 24.06.2014, it was approved to conduct State Level HWB Course for Scout Masters/ Cub Masters /Guide Captains/Flock Leaders Course by KVS RO Lucknow from 15/16.12.2014 to 22.12.2014. The details are as follows:-

S.No	Name of Course	Name of LOC	Name of Trainers
1	HWB Course for Scout Masters	Sh. Sanjeev Trivedi, LT (S) & STC, K.V. Lucknow Cantt. Or Deputed by DD(S)LT	Sh. S.S.H. Zaidi, KVS Hqs Sh. S.S. Murthy, KV Walteir Sh. N.K. Mishra, KV Kanpur Cantt Sh. D.K.Das, KV 2 Colaba, Mumbai Sh. Sanjeevan, KV HCU, Hyderabad
2	HWB Course for Guide Captains	Ms. Manjuli Sharma, LT(G) & STC, KV IIT, Powai, Mumbai Or Deputed by DD(G)LT	Ms S.A.Mehar, KV MEG & Centre Bangalore Ms C.S.Geeta, KV RWF Yelahanka, Bangalore Ms R. Rajammal, KV No.2 Tambaram, Chennai Ms Rajrani, KV IIM, Dehradun Ms P.Kalpna, KV No.2 Golkonda, Hyderabad
3	HWB Course for Cub Masters	To be arranged from Other States by DC, KVS RO Lucknow Or Deputed by DD(S)LT	To be arrange from other States of BS&G by DC, KVS RO Lucknow
4	HWB Course for Flock Leaders	To be arranged from Other States by DC, KVS RO Lucknow Or Deputed by DD(G)LT	To be arranged from Other States of BS&G by DC, KVS RO Lucknow

**Date of Reporting:-**

- (i) For Scout Wing Participants :-14.12.2014 (A/N)
- (ii) For Scout Wing Staff:- 13.12.2014
- (iii) For Guide Wing Participants :- 15.12.2014(A/N)
- (iv) For Guide Wing Staff:- 14.12.2014

**Duration of Course:-**

- (i) Scout Wing:- 15.12.2014 to 22.12.2014
- (i) Guide Wing:- 16.12.2014 to 22.12.2014

**Date of relieving:-** 22.12.2014 (A/N )

**Who can attend:-** Each region shall depute only such teachers who fulfill the eligibility. All eligible participants will be asked to fill the form and send it to STCs concerned before 30.10.2014 & after checking their forms a list of eligible candidates will be released by respective STCs. Only such eligible candidates will attend the HWB course.

**Eligibility: -(i) For Scout Section :-**

1. Should work at least for 12 months after the completion of the Advanced course successfully.
2. Should have received the Training Study Registration Certificate.
3. Register his / her unit for Prime Minister Shield Competition and submit a certificate issued by District Organising Commissioner (S) and District Training Commissioner (S), countersigned by District Commissioner (S).
4. Produce at least 4 (four) Tertiya Sopan Scouts and submit a certificate from District Organising Commissioner (S) and District Training Commissioner (S).
5. He/she should submit a progress report of his / her Unit on the prescribed proforma duly verified by District Organising Commissioner (S) and District Training Commissioner(S) as per Proforma enclosed.

Having Valid Warrant.

**(ii) For Cub Masters:-**

1. Should work at least for 12 months after the completion of the Advanced course successfully.
2. Should have received the Training Study Registration Certificate.
3. Produce at least 4 (four) Tertiya Charan Cubs & Submit a certificate from District Organising Commissioner (S) and District Training Commissioner (S).
4. Should submit a progress report of his / her Unit on the prescribed proforma duly verified by District Organising Commissioner (S) and District Training Commissioner(S) as per Proforma enclosed.

Having Valid Warrant.

**(iii) For Guide Captains:-**

1. Should have worked at least for 12 months after the completion of the Advanced course successfully.
2. Should have received the Training Study Registration Certificate.
3. Completed successfully any two of the following conditions:  
Serial No. A (Compulsory) and choose any one from Sr. No. B & C.  
(A). Register her unit for P.M. Shield Competition  
(B). Produce at least 4 (four) Tertiya Sopan Guides  
(C) Conduct a weekend camp for her Unit.
4. Should submit a progress report of her Unit on the prescribed proforma duly verified by District Organising Commissioner (G) and District Training Commissioner(G) as per Proforma enclosed.

Having Valid Warrant.

**(iv) For Flock Leaders:-**

1. Should have worked at least for 12 months after the completion of the Advanced course successfully.
2. Should have received the Training Study Registration Certificate.
3. Completed successfully the following conditions:
  - A. Produce at least 2 (two) Swarn Pankh Bulbuls
  - B. Conduct a weekend camp for her Unit.
4. Should submit a progress report of his / her Unit on the prescribed proforma duly verified by District Organising Commissioner (G) and District Training Commissioner (G) as per Proforma enclosed.

**Having Valid Warrant**

**Note:- All Participants should bring with them attested Copies of Advanced Course Certificate & Warrant Certificate.**

**Venue:-** To be decided by DC ,KVS ,RO Lucknow [The DC may select a suitable Venue and notify at the earliest to all Regions under intimation to this office ]

**Physical Arrangement:-** The Deputy Commissioner, KVS RO,Lucknow is requested to select a venue. The venue should have all basic amenities like sufficient running water, sufficient number of toilets, good arrangement for board and lodging. It is also requested to make all necessary arrangements for conducting the above said courses.

**LOC & Trainers:-** As KVS does not have any LT/ALT (C/B), the services of LT / ALT (C/B) of other States can be availed as LOC / Trainers. They shall be provided free hospitality besides honorarium fixed for LOC / trainers. They should also be provided T.A/DA as per KVS rules. TA, DA and Honorarium to LOC / trainers shall be paid from Divisional Fund of BS&G Lucknow Region.

**Authorization Of Courses:-** LOCs/STCs are requested to get authorization of Courses through DD(S/G) LT Concerned.

**Registration Fee:-** Rs. 100/- (hundred only) shall be paid by all participants towards registration fee out of VVN of Vidyalaya Concerned. The amount so collected shall be spent on conducting the course.

**TA/DA of participants & Staff of KVS is payable as per KVS rules.**

This issues with the approval of the competent authority.

Yours faithfully,

[Dr(Mrs)V.Vijayalakshmi]

State Commissioner (Guides), KVS State BS&G  
& Joint Commissioner (Acad)

Copy To:-

1. The Director BS&G, National Headquarters New Delhi for information please.
2. The Deputy Director (S/G) Leader Trainer ,BS&G NTC Pachmarhi for information please.
3. The Deputy Commissioner (EDP) to upload on KVS website under Heads Academics.
4. The Assistant Director ,BS&G,Northern Region for information please.
5. The State Training Commissioner (S/G), KVS State BS&G for information and necessary action.

  
12/9/14  
State Commissioner (Guides)