

# केन्द्रीय विद्यालय संगठन

KENDRIYA VIDYALAYA SANGATHAN

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,

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केन्द्रीय विद्यालय संगठन

F.110225/66/2014/KVS(HQ)/Audit

Dated:15<sup>th</sup> May, 2015

## OFFICE ORDER

The Internal Audit Inspection on the accounts and financial transactions of Regional Offices listed on the Annexure I will be carried out by the Officers nominated there under during the year 2015-16. The undersigned being the Internal Financial Advisor of KVS is looking after the supervision and monitoring of the Internal Audit Inspection on the accounts of all units including Regional Offices and, accordingly, I may carry out the supervision of the inspection of few Regions/units at random when the party is on tour to the concerned units. The Team Leader of the party at Sl. No. 01 to 30 as mentioned in the Annexure may submit their tour programme with the name of **two Assistants** as per their choice to the Controlling Officer for approval before undertaking the tour. The tentative tour programme should be forwarded to the undersigned before proceeding on tour for monitoring at HQ level.

This issues with the approval of the Commissioner, KVS.

(M. Arumugam)

Joint Commissioner (Finance)

### Distribution:

- 1) Individual concerned
- 2) Deputy Commissioner/Director, KVS, All Regional Offices/ZIETs.
- 3) The Deputy Commissioner, EDP Cell, KVS (HQ)-with the request to upload this order on the KVS web site.

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## ANNEXURE-I

S. N.	Region	Last Audit Conducted in the Year 2014-15			Tentative Audit Schedule 2015-16		
		Name of the Officer	Designation	Month	Name of the Officer	Designation	Due for Audit
		Sri./Ms.			Sri./Ms.		
1	Ahmedabad	Asheesh Saraswat	Finance Officer	Mar-15	A.K. Srivastava	Finance Officer	January-16
2	Bangalore	S. Muthusivam	Asst. Com.	Jan-15	Ms. Sukhraj Kaur	Finance Officer	August-15
3	Bhopal	M P Singh	Finance Officer	Jan-15	Jagbir Singh	Finance Officer	December-15
4	Bhubneswar	Jagbir Singh	Finance Officer	Feb-15	Somaiyya	Finance Officer	January-16
5	Chandigarh	A K Srivastava	Finance Officer	Sep-14	Mr. Rawtani	Finance Officer	July-15
6	Chennai	Manoj Rawtani	Finance Officer	Feb-15	S. Muthusivam	Asst. Com.	August-15
7	Dehradun	M Babu	Section Officer	Jan-15	Jagbir Singh	Finance Officer	December-15
8	Delhi	Govind Kumar	Finance Officer	May-15	A K Srivastava	Finance Officer	February-16
9	Guwahati	M P Singh	Finance Officer	Oct-14	Asheesh Saraswat	Finance Officer	September-15
10	Hyderabad	M Babu	Section Officer	May-15	Sanjay Kumar	Finance Officer	February-16
11	Jabalpur	OS Sheoran	Finance Officer	Mar-15	M.P. Singh	Finance Officer	January-16
12	Jaipur	M Babu	Section Officer	Mar-15	Mr. Vishwanath	Finance Officer	January-16
13	Jammu	S. Muthusivam	Asst. Com.	Jun-15	Sanjay Kumar	Finance Officer	February-16
14	Kolkata	Raghuveer Singh	Finance Officer	Jan-15	S. Muthusivam	Asst. Com.	December-15
15	Lucknow	Manoj Rawtani	Finance Officer	Mar-15	Raghuveer Singh	Finance Officer	January-16
16	Mumbai	Govind Kumar	Finance Officer	Jun-15	Raghuveer Singh	Finance Officer	February-16
17	Patna	Sanjay Kumar	Finance Officer	May-15	O.S. Sheoran	Finance Officer	February-16
18	Silchar	Viswanath	Finance Officer	Nov-14	S. Muthusivam	Asst. Com.	February-16
19	Varanasi	Raghuveer Singh	Finance Officer	Mar-15	Somaiya	Finance Officer	January-16
20	Tinsukia	Jagbir Singh	Finance Officer	Jan-15	A.K. Srivastava	Finance Officer	December-15
21	Gurgaon	A.K. Srivastava	Finance Officer	Mar-15	Raghuveer Singh	Finance Officer	December-15
22	Ernakulam	Manoj Rawtani	Finance Officer	Feb-15	O.S. Sheoran	Finance Officer	February-16
23	Agra	OS Sheoran	Finance Officer	Mar-15	Rawtani	Finance Officer	January-16
24	Raipur	Jagbir Singh	Finance Officer	Sep-14	M.P. Singh	Finance Officer	August-15
25	Ranchi	BCD Kumar	Asst. Com.	Aug-14	Mr. Sheoran	Finance Officer	August-15
<b>ZIET</b>							
26	Mysore	Asheesh Saraswat	Finance Officer	Sep-14	A.K. Srivastava	Finance Officer	August-15
27	Mumbai	Sukh Raj Kaur	Finance Officer	Oct-14	Shashi Sharma	Section Officer	June-15
28	Chandigarh	Asheesh Saraswat	Finance Officer	Oct-14	Sukhraj Kaur	Finance Officer	September-15
29	Gwalior	Sukh Raj Kaur	Finance Officer	Aug-14	Asheesh Saraswat	Finance Officer	July-15
30	Bhubneswar	Raghuveer Singh	Finance Officer	Feb-15	Somaiyya	Finance Officer	December-15