

जी. के. श्रीवास्तव, भा.प्र.से.
अपर आयुक्त (प्रशासन एवं सतर्कता)
G. K. Srivastava, I.A.S.
Addl. Commissioner (Admn. & Vig.)



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN

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F.11019/05/2013-KVSHQ [ADMN-II] 58

February 11, 2014
12

Sub: Minutes of the 96th meeting of the Board of Governors of KVS held on 28.1.2014 at 11.00 a.m in the Conference Hall, Room No. 112 'C' Wing, Shastri Bhawan, New Delhi.

A copy of the minutes of the 96th meeting of the Board of Governors of KVS held on 28.1.2014 duly approved by the Chairman, KVS is enclosed. It is clarified that item no.7 has been shown in two heads i.e. 7(A) for the recommendations of Finance Committee Meeting dated 24.12.2013 and 7(B) for the recommendations of Finance Committee Meeting dated 10.1.2014, for the sake of clarity.

Comments, if any, may please be forwarded to the undersigned within 30 days.

(G.K. Srivastava)

Additional Commissioner (Admn.) &
MEMBER SECRETARY,
KVS & Board of Governors.

Encl: as above

Distribution:

1. All members of the Board of Governors of KVS.
2. PS to Hon'ble HRM & **Chairman, KVS**, MHRD, Shastri Bhawan, New Delhi.
3. PS to Hon'ble MOS (JP) & **Joint Chairman, KVS**, MHRD, Shastri Bhawan, New Delhi.
4. PS to Secretary (SE& L) & **Deputy Chairman, KVS**, MHRD, Shastri Bhawan, New Delhi.
5. PS to Additional Secretary (EE) & **Vice-Chairperson, KVS**, MHRD, Shastri Bhawan, New Delhi.
6. Deputy Secretary (UT), MHRD, Shastri Bhawan, New Delhi.
7. All Divisional Heads of KVS (HQ) New Delhi.
8. Deputy Commissioner (EDP Cell) for uploading on KVS web-site.

MINUTES

of the

96th meeting of the

BOARD OF GOVERNORS

of

KENDRIYA VIDYALAYA SANGATHAN

Held On

Date : 28th January, 2014

Time : 11:00 AM

Venue : Room No.112,
'C' Wing,
CONFERENCE HALL,
SHASTRI BHAWAN,
NEW DELHI.

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MINUTES OF THE 96TH MEETING OF THE BOARD OF GOVERNORS OF KVS HELD AT 11:00 AM ON 28TH JANUARY, 2014 IN THE CONFERENCE HALL, ROOM NO.112, 'C' WING, SHASTRI BHAWAN, NEW DELHI.

The 96th meeting of the Board of Governors of Kendriya Vidyalaya Sangathan (KVS) was held on 28th January, 2014 at 11:00 AM in Shastri Bhawan, New Delhi **under the Chairmanship of Dr. M M Pallam Raju, Hon'ble Minister of Human Resource Development, GOI & Chairman, KVS.** The list of members and special invitees who attended the meeting is annexed.

Additional Commissioner (Admn.) and Member Secretary welcomed Hon'ble HRM & Chairman, KVS and other distinguished members of the Board.

Thereafter, agenda items listed for deliberation were taken up one by one for consideration of the Board and decisions were taken as under:

ITEM NO 1: CONFIRMATION OF THE MINUTES OF THE 95TH MEETING OF THE BOARD OF GOVERNORS OF KVS HELD ON 26TH JULY, 2013.

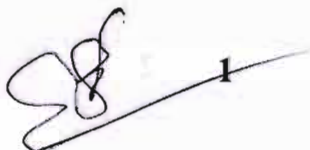
The minutes of the 95th meeting of the Board of Governors of KVS held on 26th July, 2013 were circulated to all the members on 23.08.2013. Since no comments were received on the same, the minutes were confirmed.

ITEM NO 2: ACTION TAKEN REPORT ON THE MINUTES OF THE 95TH MEETING OF BOARD OF GOVERNORS HELD ON 26TH JULY, 2013.

Most of the decisions taken in the 95th meeting of BOG held on 26th July, 2013 have been implemented. The Board noted the actions taken. The ATR on the remaining items i.e. Teacher vacancy **Item 3(7)**, Appointment of Counselors in Kendriya Vidyalayas on Contractual Basis **Item 4(16)**, KVS Flag **(Item 9)** - will be reported to the BOG in its next meeting.

ITEM NO 3: TO CONSIDER ADOPTION OF THE ANNUAL REPORT OF THE KVS FOR THE YEAR 2012-13

The Board approved and adopted the Annual Report of KVS for the year 2012- 13.



ITEM NO. 4:

(A): REPORTING OF DECISION TAKEN BY THE HON'BLE HRM-CUM-CHAIRMAN, KVS FOR ACCEPTANCE OF LESSER AREA OF LAND THAN PRESCRIBED NORMS IN RESPECT OF KENDRIYA VIDYALAYA HARNAUT (BIHAR).

The Board noted the approval accorded by the Chairman, KVS.


(B) REPORTING OF DECISION TAKEN BY THE HON'BLE HRM-CUM-CHAIRMAN, KVS - DECLARATION OF 03 KENDRIYA VIDYALAYAS AS HARD STATIONS: KV MUNGAOLI (MP), KV PACHMARHI (MP) AND KV LONAVALA (MAHARASHTRA).

The Board noted the approval accorded by the Chairman, KVS.

ITEM NO.5: APPROVAL OF ADMISSION GUIDELINES FOR ADMISSIONS IN KENDRIYA VIDYALAYAS

The Board approved the Admission Guidelines for admission in Kendriya Vidyalayas as per the agenda item with modifications as under:

| Sl.No. | Existing Provision | Proposed Provision | Decisions taken by Board |
|---------------|---|--|---|
| 1 | Children of serving and retired employees in project sector schools were on same footing Part A GENERAL GUIDELINES 3 (B) | Children of serving employees would be given preference over grand children of serving employees and children and grand children of retired employees. Part A GENERAL GUIDELINES 3 (B) | Approved |
| 2 | 3% seats of total available seats for fresh admission will be horizontally reserved for Differently Abled-children, visually challenged, orthopedically and | 3% seats of total available seats for fresh admission will be horizontally reserved for Differently Abled-children, visually challenged, orthopedically and hearing impaired etc. In this regard, the provision as mentioned in RTE Act 2009 will be applicable. | 3% seats of total available seats for fresh admission will be horizontally reserved for Differently Abled-children as per the provisions of RTE Act, 2009 read in |



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| | hearing impaired etc. Part A GENERAL GUIDELINES 6 (B) | Part A GENERAL GUIDELINES 6 (B) | conjunction with Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995. |
| 3 | Under special provisions, single girl child includes twin girl children also Part B SPECIAL PROVISION 1-viii | Under special provisions, single girl child includes twin girl children and multiple birth girls also. Part B SPECIAL PROVISION 1-viii | Board decided to maintain status quo |
| 4 | Special provisions (xvi)The wards of deceased employees of <u>Public Sector Undertaking</u> who have died while in service may also be included under this quota Part B SPECIAL PROVISION 1-xvi | Special provisions (xvi) The wards of deceased employees of <u>sponsoring agency</u> who have died while in service may also be included under this quota Part B SPECIAL PROVISION 1-xvi | Approved |
| 5 | | Special provisions Clause xix(f) added (annexed) Part B SPECIAL PROVISION 1-xix | Approved |
| 6 | | Special provisions Clause (xx) added (annexed) Part B SPECIAL PROVISION 1-xx | Approved |

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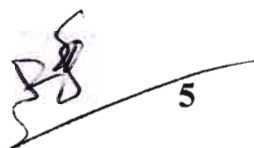
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| 7 | Admission of wards of Armed Forces on the basis of TC issued by schools run by Armed Forces(Army, Air Force, Navy) Part B SPECIAL PROVISION - 2 | CRPF included in the list Part B SPECIAL PROVISION – 2 | Approved |
| 8 | | In respect of Category I, II, III and IV admissions, the veracity of the Certificates submitted by the parents in proof of their service must be invariably verified by the Principal. Part C PROCEDURE FOR ADMISSIONS- 3 Note v | Approved |
| 9 | Child with special needs and suffering from disability means as per Disability Act or as defined by the concerned State Govt. Part C PROCEDURE FOR ADMISSIONS- 4 Note-2 A-2 | Child with special needs and suffering from disability will be determined as per the provision mentioned in RTE Act 2009 or as defined by the concerned State Govt. Part C PROCEDURE FOR ADMISSIONS- 4 Note-2 A-2 | Approved |
| 10 | Composition of Committee for draw of lots Members(one parent has to be from the candidates to be <u>considered</u> under section 12(1) ©of RTE Act 2009 Part C PROCEDURE FOR ADMISSIONS- 5 | Composition of Committee for draw of lots Members(one parent has to be from the candidates to be <u>considered</u> under section 12(1) ©of RTE Act 2009 Part C PROCEDURE FOR ADMISSIONS- 5 | Approved |



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| 11 | Admissions shall be granted in order of merit going by the sequence of priority categories Part C PROCEDURE FOR ADMISSIONS- 8 | Admissions shall be granted in the sequence of priority categories, in the order of merit Part C PROCEDURE FOR ADMISSIONS- 8 | Approved |
| 12 | Method of admission in Class XI Part C PROCEDURE FOR ADMISSIONS- 9 | (Annexed) Part C PROCEDURE FOR ADMISSIONS- 9 | Approved |
| 13 | | In case vacancies remain, after admitting KV as well as non KV students by the above procedure, a lower CGPA of 6.0 for Science and Commerce streams and a CGPA of 5.4 for humanities stream may be allowed. Part C PROCEDURE FOR ADMISSIONS- 9 II(b) | Approved |

ITEM NO. 6: TO CONSIDER THE MINUTES OF THE MEETING OF THE ACADEMIC ADVISORY COMMITTEE, KVS HELD ON 18TH NOVEMBER, 2013.

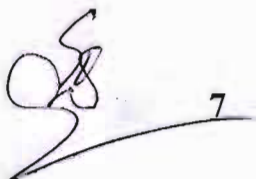
| Decisions/Recommendations of Finance Committee | Decisions taken by the Board |
|--|------------------------------|
| ITEM NO. 6(3): Modernization of Laboratories The Committee deliberated at length on the item and accepted the proposal of modernizing various Labs in Kendriya | The recommendations of |


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| <p>Vidyalayas. However, it was suggested that instead of going for modernization of laboratories of all schools in one go, initially 25% of KVs may be equipped with modern teaching aids and items for experiments to be done using Computers as mentioned in third and fourth column of Annexure II of the agenda item. It was also resolved to complete the target of 25% of KVs by July, 2014. For the selection of schools, it was decided that 125 Schools which have already been provided with 10 E-classrooms and 140 Schools identified as Cluster Level Training Centres (Annexure V page 38 of the agenda item) totaling 265 KVs in the first phase. It was also decided that rest of the KVs would be equipped with the proposed facilities within three years subsequently. So far as provision of computers (for the purpose of experiments to be done with the help of computer) is concerned, it was suggested that the existing computers in the school (if available) be utilized. Laboratories in the school may be provided with computers in case the same is not available.</p> <p>While procuring these items order of preference should be Junior Science Lab, Physics Lab, Biology Lab., Chemistry Lab., Language Lab. And Mathematics Lab.</p> | <p>the Academic Advisory Committee was approved by the Board.</p> |
| <p>ITEM NO. 6(4):</p> <p>To Upgrade ZIET, Mumbai as a National Level Training Institute.</p> <p>The committee had a lengthy deliberation on the item of up-gradation of ZIET, Mumbai as National Level Training Institute which will cater to the training needs of KVS Group A officers mainly besides training of teachers. The proposal was accepted in principle by the Committee. However, following observations were made before taking up the proposal further:</p> <p>i) Details about training of Group A officers of KVS to be provided.</p> | <p>The recommendations of the Academic Advisory Committee was approved by the Board.</p> |



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| <p>ii) Action research to be included in the institutional profile of ZIET, Mumbai.</p> <p>iii) Existing infrastructure should be modernized and refurbished with proper planning.</p> <p>iv) Staffing pattern be reworked keeping in mind that ZIET, Mumbai will be an apex body so, an officer higher than Dy Commissioner level be appointed as Director.</p> <p>v) Till a new Hostel comes into being, the existing hostels may be refurbished and guest house/hostel facilities of nearby institution be utilized.</p> <p>vi) Financial proposal to be worked out.</p> | |
| <p>ITEM NO. 6(5): Revamping of Teachers Training Set –Up in Kendriya Vidyalayas During the discussion on the item members expressed concerned about number of days utilised by each Cluster Level training set up. The Joint Secretary, UT 2, MHRD also raised the issue of optimal utilization of number of days and number of schools to be used for training at cluster level. Therefore, the Committee resolved and agreed upon to create training infrastructure in one KV per region as Regional level training centres so that maximum utilization of the facility is there. Requirement may be worked out accordingly in terms of infrastructure and facilities for its consideration in the Finance Committee of KVS.</p> | <p>The recommendations of the Academic Advisory Committee was not approved by the Board in view of its decision against item 7 B (4) of Finance Committee recommendations.</p> |
| <p>ITEM NO. 6(6): RTE Compliance and Staff Sanction Norms The recommendations of AAC are at <u>Appendix – A.</u></p> | <p>The recommendations of the Academic Advisory Committee was approved by the Board.</p> |



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| <p>ITEM NO. 6(7):</p> <p>Library Policy and Procedure Manual – 2013</p> <p>After a thorough deliberation, it was decided that before approving the Library Policy finally the following items need to be reworked. JS, UT 2, MHRD made observations regarding the proposed library policy:</p> <p>a) Nomenclature of Librarian as TGT (Li S) is to be changed only if there are no financial implications involved.</p> <p>b) The post of Library Assistant is not to be created in those Schools where Library is small in size. The pay scale of Library Assistant also needs to be worked out.</p> <p>c) Only necessary equipment is to be provided in the Library.</p> | <p>The recommendations of the Academic Advisory Committee was approved by the Board.</p> |
| <p>ITEM NO. 6(8):</p> <p>Creation of Research and Development (R & D) in KVS</p> <p>The Committee agreed to the proposal to provide for innovation and experimentation in the functioning of KVS. It suggested that one Consultant/Adviser to KVs may be appointed with high credentials and proven reputation (who can think out of box) who would suggest excellent measures to be taken-up by KVS for retaining its reputation as a pace setting Organization.</p> | <p>The Board directed that instead of engaging a full time Consultant/ Advisor different experts can be engaged by KVS periodically. For financial implication, the total number of manhours could be suitably capped.</p> |
| <p>ITEM NO. 6(9):</p> <p>Revision of Honorarium</p> <p>The Recommendations of the Academic Advisory Committee are at Appendix – B.</p> | <p>The recommendations of the Academic Advisory Committee was approved by the Board.</p> |

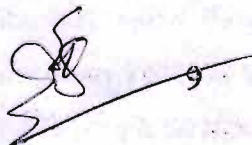


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| <p>ITEM NO. 6(10):</p> <p>Introduction of NCC as an Elective Subject</p> <p>NCC as one of the options as an elective subject for Classes XI & XII for all streams (Science, Commerce & Humanities) wherever NCC Troops are sanctioned and activities are progressing.</p> <p>The Committee approved the item.</p> | <p>The recommendations of the Academic Advisory Committee was approved by the Board.</p> |
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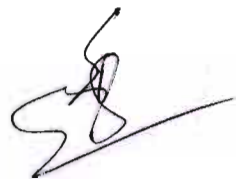
ITEM NO. 7: APPROVAL OF THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETINGS HELD ON 24TH DECEMBER, 2013 AND 10TH JANUARY, 2014.

A: APPROVAL OF THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING HELD ON 24TH DECEMBER, 2013.

| Decisions/Recommendations of Finance Committee | Decisions taken by the Board |
|--|--|
| <p>ITEM NO. 7 A(3):</p> <p>APPROVALS AND ADOPTION OF SEPARATE AUDIT REPORT ON THE ACCOUNTS OF KVS FOR THE YEAR 2012-13.</p> <p>The Finance Committee noted the certified Annual Accounts of the Sangathan for the year 2012-13 as well as Separate Audit Report (SAR) connected there to issued by the Director General of Audit, Central Expenditure, New Delhi and finally recommended to the Board of Governors, KVS for approval and adoption of Separate Audit Report and certified Annual Accounts of 2012-13. However, the Chairperson of the Finance Committee suggested to take necessary action for the following issues:</p> <p>(i) Since the number of Internal Audit Paras remain outstanding at the level of various Kendriya Vidyalayas/ Regional Offices/ ZIETs and KVS (HQ) is on higher side the present number of 6797 should be brought down to the barest minimum.</p> <p>(ii) To carry out stage wise analysis at all levels to address the number of Paras unsettled beyond 2 years. 2 year old</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |



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| <p>paras be identified for immediate settlement.</p> <p>(iii) The issue of pending paras be monitored during the Monthly Review Meeting being held at KVS (HQ) regularly.</p> <p>(iv) To issue instructions to the Regional Offices to constitute a Committee headed by Deputy Commissioner of the concerned RO to review the outstanding Paras on monthly basis and to submit its progress to KVS (HQ) for further review in the Monthly Review Meeting in the KVS (HQ).</p> | |
| <p>ITEM NO. 7 A(4):</p> <p>TO CONSIDER AND APPROVE THE REVISED ESTIMATES FOR 2013-14 AND BUDGET ESTIMATES 2014-15 OF KENDRIYA VIDYALAYA SANGATHAN.</p> <p>The Budget proposal submitted by the Sangathan was duly considered and recommended by the Finance Committee to the BOG, KVS for its approval and consequent release of Grant-in-Aid by the Ministry of Human Resource Development.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 A(5):</p> <p>PROMOTION FROM THE POST OF SECTION OFFICER TO THE POST OF ADMINISTRATIVE OFFICER RELAXATION IN EXISTING RECRUITMENT RULES.</p> <p>The Committee considered the proposal of Sangathan for relaxation of the existing Recruitment Rules for promotion from the post of Section Officer to the Post of Administrative Officer but rejected it, in the light of the fact that the revised Recruitment Rules proposed by the Sangathan for various category of posts are under active revision and submission to the Finance Committee shortly.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 A(6):</p> <p>IMPLEMENTATION OF NEW ACCOUNTING STANDARD.</p> <p>The Committee appreciated the efforts taken by the</p> | <p>The recommendations of</p> |



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| <p>Sangathan to design the new format of Accounts for implementation from the year 2013-14 in order to comply with the direction of DGACE & MHRD. However, it was suggested that the issue of adopting a new Fund Based Accounting format may be referred to the MHRD before its adoption and implementation in the Kendriya Vidyalayas/ Kendriya Vidyalaya Sangathan from the year 2013-14.</p> | <p>the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 A(7): ENGAGEMENT OF RETIRED OFFICERS/STAFF ON CONTRACTUAL BASIS FOR A LIMITED PERIOD IN THE KENDRIYA VIDYALAYAS/KENDRIYA VIDYALAYA SANGATHAN ROS/ZIETS/HQ</p> <p>The Committee deferred the proposal of the Sangathan. The Chairperson, however, suggested to go for filling up of the vacant posts through regular recruitment process on priority.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 A(8): OUTSOURCING OF INTERNAL AUDIT.</p> <p>Commissioner, KVS informed the committee about the present set up of the Internal Audit in the Kendriya Vidyalaya Sangathan, the suggestion made by the Board in one of its BOG meeting held recently for outsourcing of Internal Audit on the Accounts of the Kendriya Vidyalaya Sangathan by external Chartered Accountant firms, the possible fall out and expenditure involved in entrusting the job to outside Agencies and the Scope of the present proposal for strengthening the Internal Audit set up of the organization in view of its vertical expansion etc. In fact, the existing internal audit set up was established in the Sangathan way back in the year 1984 but no much expansion carried out thereafter. Considering the submission, the Committee suggested to analyze the following option and to submit the proposal accordingly in the next Finance Committee Meeting for consideration and appropriate decision.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |

- (i) To work out the detailed proposal for strengthening the Internal Audit set up likely to be established in the Sangathan indicating the details inter-alia number of posts expected to be created in the organization, their key functions, scope of work, Pay scales and financial implication involved there with per annum etc.
- (ii) and also to highlight and arrive at the implication involved in exploring the possibility of out sourcing the Internal Audit work by Chartered Accountant Firms, listed by the C&AG, Cost involved such as fees, TA/DA etc per annum, quality of work, acquaintance of Govt. Rules, guidance expected to be provided, their accountability & mechanism etc.

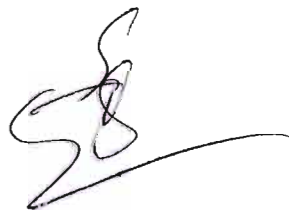
ITEM NO. 7 A(9):

UP GRADATION OF THE POST OF ASSISTANT COMMISSIONER (NOW DEPUTY COMMISSIONER) TO THE LEVEL OF DEPUTY COMMISSIONER (NOW JOINT COMMISSIONER).

The Finance Committee reviewed the upgradation proposal resubmitted by the Sangathan. However, it decided to constitute a subcommittee to analyze the proposal threadbare and bring out a considered proposal in the next Finance Committee Meeting. The subcommittee would include the officials from the Ministry and Sangathan as per details given below: -

| | |
|--|------------------|
| Sh. J. Alam, IAS JS, MHRD | Chairman |
| Sh. Avinash Dikshit, IDAS, Commissioner, KVS | Member |
| Sh. Anil Kakaria, Dy. Secretary MHRD | Member |
| Sh. K. G. Verma, Director (Retd.) ISTM, New Delhi | Special Invitees |
| Sh. G. K. Srivastava, IAS, Addl. Commissioner, KVS | Member Secretary |

The Board noted the recommendations of the Finance Committee.



**B: APPROVAL OF THE RECOMMENDATIONS OF THE FINANCE COMMITTEE
MEETING HELD ON 10TH JANUARY, 2014.**

| Decisions/Recommendations of Finance Committee | Decisions taken by the Board |
|--|--|
| <p>ITEM NO. 7 B(2): REVISION OF RECRUITMENT RULES FOR GROUP –‘A’ OFFICERS AND NON- TEACHING POSTS IN KENDRIYA VIDYALAYA SANGATHAN. The revision of Recruitment Rules was approved with partial modification.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 B(3): TO UPGRADE ZIET MUMBAI AS A NATIONAL LEVEL TRAINING INSTITUTE. The proposal to upgrade ZIET Mumbai as a national level Training Institute for a total cost of Rs 29985940/- was approved subject to minor modification under staffing. The post of Asstt Commissioner(one), Assistant Education Officer(Three) and Educational Training Consultant to be replaced by Finance Officer(one), Administrative Officer (one) and Experts (two) to be hired from the reputed Institutes for the domain areas of training from Management, leadership skill, finance etc.</p> | <p>The recommendations of the Finance Committee was approved by the Board. The Board also directed to refer the matter to MHRD, with respect to creation of posts involved in this proposal.</p> |
| <p>ITEM NO. 7 B(4): REVAMPING OF TEACHERS TRAINING SET-UPS IN KENDRIYA VIDYALAYAS. The proposal was deliberated and deferred with a direction to frame school based learning module for teachers by using online training methods.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |
| <p>ITEM NO. 7 B(5): RTE COMPLIANCE AND STAFF SANCTIONED NORMS. The proposal of compliance of staff sanction norms in terms of statutory requirement under Right to Education was deliberated at length and approved.</p> | <p>The recommendations of the Finance Committee was approved by the Board.</p> |

ITEM NO. 8: APPROVAL AND ADOPTION OF AUDITED ANNUAL ACCOUNTS OF KVS FOR THE YEAR 2012-13.

The Board approved and adopted the Annual Accounts and Separate Audit Report on the accounts of the Sangathan for the year 2012-13.

ITEM NO. 9: CHANGE IN MAINTENANCE OF APARS OF ZIET STAFF.

The Board approved the changes in maintenance of APARS as per Agenda which are as follows:

| Sl. No. (to be inserted in Article-87 of Education Code) | Name of the Post | Reporting Authority | Reviewing Authority |
|--|--|--------------------------------------|--------------------------------|
| 9 | Director, ZIET | Addl. Commissioner (Acad) | Commissioner |
| 29 (a) | Assistant/UDC/LDC/ Sub-Staff | Section Officer | Director |
| 29 (b) | All other staff in ZIET (Teaching staff) | Director | Joint Commissioner (Trg./Acad) |
| 29 (c) | Steno Gr-II in ZIET | Director | N/A |
| 29 (d) | Steno Grade I & II in ROs and HQs | Officer with whom he/she is attached | N/A |

ITEM NO.10: STANDARD GUIDELINES FOR IMPLEMENTATION OF DECISION OF BOG, KVS WITH RESPECT TO TRANSFER OF LAND FOR OPENING A NEW KENDRIYA VIDYALAYA IN CIVIL/DEFENCE SECTOR.

The Board approved the proposed standard guidelines for implementation of its decision in 94th BOG, KVS with respect to transfer of land for opening of new KV in Civil/Defence Sector as given under:

“On receipt of approval of Govt. of India for opening of new Kendriya Vidyalayas under Civil/Defence Sector, the concerned sponsoring authority will be intimated about sanction of a new KV but necessary Administrative orders for opening of a new Kendriya Vidyalaya will be issued only after the identified and demarcated land is transferred to KVS on lease or permanent



transfer and its possession is also given to KVS. In case, the required extent of land is not transferred in favour of KVS within one year of intimation of sanction by KVS, then the said sanction of a new KV will be withdrawn and will be utilized for another suitable location. However, if the required extent of land is transferred within one year, then Administrative orders for opening of a new Kendriya Vidyalaya will be issued immediately after transfer of land, and the new KV will be opened in the temporary accommodation provided by the sponsoring authority.”

However, with respect to new KVs of Defence Sector, the one year norms may be relaxed on the merit of the case.

ITEM NO. 11: CHANGE OF SPONSORSHIP OF KV, DAMANA (J&K) FROM DEFENCE SECTOR TO CIVIL SECTOR.

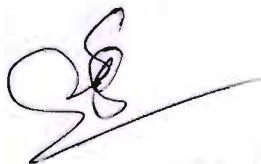
The Board approved change of sponsorship of KV, Damana (J&K) from Defence Sector to Civil Sector as per agenda.

ITEM NO. 12: ADOPTION OF REVISED MODEL RECRUITMENT RULES/PAY SCALES FOR VARIOUS OFFICIAL LANGUAGE (OL) CADRE POSTS IN KVS ACCORDING TO DOPT, GOVT. OF INDIA OM NO. AB-14017/46/2011-ESTT (RR) DATED 19.09.2013.

The Board approved the Model Recruitment Rules and the pay scales ordered in the OM No.AB-14017/46/2011-Estt.(RR) dated 19.09.2013 of GOI, Ministry of Personnel, PG & Pensions, DOPT with the direction that the revised pay scales would be given prospectively only to those OL cadre posts incumbents of KVS who fulfill the eligibility conditions of Model RRs. It was also decided to obtain the approval of MHRD in this matter.

ITEM NO. 13: PROPOSAL FOR INTRODUCTION OF FIVE DAY WEEK FOR PRIMARY CLASSES IN KVS.

The Board approved the introduction of Five day week for Primary Classes in KVS as per the agenda item, placed at **Appendix –C.**



ITEM NO 14: WORKING HOURS OF TEACHERS

The Board did not approve the proposal. It was decided that a Committee be constituted to look into the working hours of teachers teaching classes IX to XII.

ITEM NO.15: SHIFTING OF KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE SIRSA (HARYANA) TO DELHI

The Board approved the shifting of KVS, RO, Sirsa in principle. However, Chairman desired to examine the feasibility of Gurgaon or Rohtak so that the establishment of this Regional Office of KVS remains in Haryana State.

ITEM NO. 16: TO CONSIDER AND APPROVE RELAXATION OF EXISTING ADMISSION GUIDELINES OF KVS AND GRANTING OF SPECIAL FACILITY TO KV NO.1 AND NO.2 KALPAKKAM IN ADMISSIONS.

The Board approved enhancement of discretionary quota of Chairman of Kendriya Vidyalayas No.1 & No.2, Kalpakkam from maximum 02 seats to maximum 10 seats. In the enhanced discretionary quota, neighborhood children would be given preference over children of employees of collaborating firms.

It was also decided that the enhancement of discretionary quota would be reviewed every year.

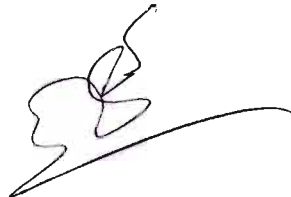
SUPPL. ITEM NO. I: REPORTING OF DECISION TAKEN BY HON'BLE CHAIRMAN, KVS.

ABSORPTION OF THE INDIAN EMPLOYEES OF CENTRAL TIBETAN SCHOOLS ADMINISTRATION (CTSA) IN KVS ON TRANSFER OF CTSA SCHOOLS TO CENTRAL TIBETAN ADMINISTRATION (CTA) DHARAMSHALA.

The Board noted the approval accorded by the Chairman, KVS.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

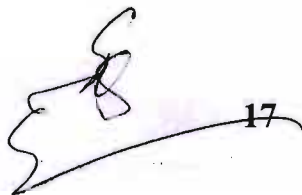
The issue related to shortage of funds in KVS during current Financial Year 2013-14 was deliberated. It was also informed that MHRD sanctioned only Rs. 14 Crore as additionally in 2013-14 compared to the year 2012-13. It was decided that a D.O. letter will be written by Secretary (SE&L), Ministry of HRD to Secretary (Expenditure), Ministry of



Finance as regards to release of additional funds to meet salary and pensionary obligation on part of KVS in the current financial year. Further, Financial Advisor, Ministry of HRD and KVS representative will meet on day to day basis to resolve this issue.

In the end, Chairman desired that teachers of KVs should be provided proper space and other facilities in staff room of Vidyalayas. He also desired that counseling of children should be arranged in schools in such a way that the identity of students, while going for individual counseling, is protected and process remains inconspicuous. Group counseling of students may take place in class room.

The meeting ended with a vote of thanks to Chair.



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LIST OF MEMBERS WHO ATTENDED THE 96TH MEETING OF THE BOARD OF GOVERNORS OF KVS HELD ON 28TH JANUARY, 2014 IN THE CONFERENCE HALL, ROOM NO. 112, 'C' WING SHASTRI BHAWAN, NEW DELHI.

1. **Dr. M M Pallam Raju,**
Hon'ble Minister of HRD, Govt of India &
Chairman, KVS
Shastri Bhawan,
New Delhi
2. **Shri. Jitin Prasada,**
Hon'ble Minister of State, HRD &
Joint Chairman, KVS
MHRD, Shastri Bhawan,
New Delhi
3. **Shri. R Bhattacharya,**
Secretary (SE&L),
Deputy Chairman, KVS
MHRD, Shastri Bhawan,
New Delhi
4. **Ms. Vrinda Sarup,**
Additional Secretary (EE) &,
Vice Chairperson, KVS
MHRD, Shastri Bhawan,
New Delhi.
5. **Shri J. Alam,**
Joint Secretary (SE-II)
MHRD, Shastri Bhawan,
New Delhi.
6. **Shri Yogendra Tripathi,**
Financial Advisor,
MHRD, Shastri Bhawan,
New Delhi
7. **Shri Vikram Dev Dutt,**
Jt. Secretary (Trg) & CAO,
Ministry of Defence,
Room No.155, E Block,
Dalhousie Road
New Delhi-110011.
(Represented by Shri S.P. Arya, Deputy Secretary)



8. **Prof. Parvin Sinclair,**
Director,
National Council of Educational Research and Training,
Sri Aurobindo Marg, New Delhi
9. **Sh. Vineet Joshi,**
Chairman,
CBSE, Preet Vihar
Delhi.
10. **Shri G.S.Bothiyal, IAS**
Commissioner,
Navodaya Vidyalaya Samiti
B-15, Institutional Area, Sector-62, Noida.
11. **Major General Sunil Chandra,**
Additional Dir. Gen. Army Education & Col Commandant
Army Educational Corps,
MT Directorate, GS Branch,
Army Headquarters,
New Delhi.
12. **Commodore Ghanashyam Ojha,**
Principal Director,
Naval Education,
Naval Headquarters,
2nd Floor, West Block-5, Wing-2, R.K.Puram,
New Delhi.
13. **Air Vice Marshal S.N. Mukerjee,**
Assistant Chief of Air Staff (Education)
Directorate of Education
Air Headquarters, R.K.Puram,
New Delhi
14. **Shri Avinash Dikshit , IDAS**
Commissioner,
Kendriya Vidyalaya Sangathan (Hqrs.)
New Delhi.
15. **Shri G K Srivastava, IAS**
Additional Commissioner (Admn.) &
Member Secretary, BOG, KVS.
Kendriya Vidyalaya Sangathan (Hqrs.)
New Delhi.



MEMBERS WHO COULD NOT ATTEND:

1. **Shri Ashish Kumar,**
Director & Chief Welfare Officer
Deptt. of Personnel & A.R.
Room No 384, Lok Nayak Bhawan,
New Delhi.

SPECIAL INVITEES

1. **Dr. Dinesh Kumar,**
Addl. Commissioner (Acad)
Kendriya Vidyalaya Sangathan (Hqrs),
New Delhi.
2. **Col. KN Padha,**
OSD (Def),
KVS (Hqrs),
New Delhi.
3. **Dr. Shachikant,**
Joint Commissioner (Trg.),
KVS (Hqrs),
New Delhi
4. **Dr. Vijaya Lakshmi,**
Joint Commissioner (Acad.),
KVS (Hqrs),
New Delhi
5. **Sh. M. Arumugam,**
Joint Commissioner (Fin.),
KVS (Hqrs),
New Delhi.
6. **Dr. E. Prabhakar,**
Joint Commissioner (Pers.),
KVS (Hqrs),
New Delhi
7. **Sh. S. Vijaya Kumar,**
Joint Commissioner (Admn.),
KVS (Hqrs),
New Delhi.
8. **Sh. P. K. Kaul,**
Deputy Commissioner (Acad)
KVS (Hqrs),
New Delhi.

9. **Sh. N. Goyal,**
Deputy Commissioner (Acad.),
KVS (Hqrs),
New Delhi.
10. **Sh. Rajesh Yadav,**
Deputy Commissioner (Finance),
KVS (Hqrs),
New Delhi.
11. **Sh. T.S.Giri,**
Executive Engineer
KVS (Hqrs),
New Delhi.
12. **Sh. S. Muthusivam,**
Assistant Commissioner (Fin.)
KVS (Hqrs),
New Delhi.



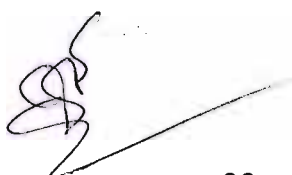
APPENDIX

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Recommendation of AAC held on 18th November, 2013 on RTE Compliance and Staff Sanction Norms

The committee discussed the issue in detail in light of provisions of the RTE Act 2009 with special reference to adherence to pupil - teacher ratio and accordingly recommended as follows:-

| Class | Existing Norms in brief | Proposed Staff sanction Norm for teachers | Recommendation of AAC |
|--------|--|---|---|
| I to V | <p>(1). Teachers sanctioned on the basis of Sections/Classes and not on enrolment.</p> <p>(2). For single-section Vidyalayas 6 PRTS irrespective of enrolment</p> <p>(3). HM permitted for Vidyalayas with two-section and above.</p> <p>(4). Music teacher is also permitted.</p> | <p>(1) Pupil teacher Ratio excluding Head Teacher not to exceed 40:1</p> <p>(2) Above 150 students a provision of 5 PRTs and 1 Head Teacher (HT)</p> <p>(3) As the enrolment increases, additional posts of PRT to be sanctioned so that pupil teacher ratio does not exceed 40:1</p> | <p>1. Pupil-Teacher Ratio not to exceed 40:1-as per RTE Act excluding existing post of HM and provisions there to.</p> <p>2. The provision of HT above an enrolment of 150 students not recommended, however, the minimum number of PRTs as per existing provisions may continue.</p> <p>3. As the enrolment increases, additional posts of PRT to be sanctioned so that pupil teacher ratio does not exceed 40:1</p> <p>4. The requirement of PRTs on the above basis may be re-assessed and the financial implications re-worked before placing the matter in the Finance Committee/ BOG.</p> |

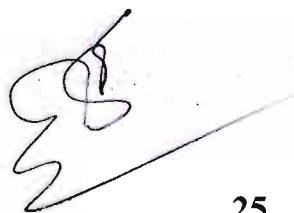


| | | | |
|---------|---|--|--|
| VI to X | <p>(1). Teachers sanctioned on the basis of Sections and not on enrolment.</p> <p>(2). At least 6 TGTs viz. English, Hindi, Maths, Social Science, Science, Sanskrit irrespective of enrolment See Annexure-I. Additional TGTs depending upon number of Sections and not on enrolment.</p> <p>(3). One regular TGT each for PHE, AE, WE permitted.</p> <p>(4). Vice-Principal for Three-section and above Vidyalayas.</p> | <p>1. One teacher for every 35 students (pupil teacher ratio 35:1)</p> <p>2. One TGT each for English, Hindi, Maths, Social Science, Science, Sanskrit for an enrolment of 175 (i.e 35 students x 5 Classes)</p> <p>3. As the enrolment increases, additional posts of TGT to be sanctioned so that pupil teacher ratio does not exceed 35:1</p> <p>4. Above 100 enrolment, part-time instructors for Art Education (AE), Physical Health Education (PHE), Work Experience (WE).</p> | <p>1. Recommended as proposed Sl. No. 1 to 2. However, the existing scheme of TGT (A.E.), TGT (PHE), TGT (WE) to continue but not to be included for calculating pupil-teacher ratio.</p> <p>2 As the enrolment increases, additional posts of TGT to be sanctioned so that pupil teacher ratio does not exceed 35:1</p> <p>3 The requirement of TGTs on the above basis may be re-assessed and the financial implications re-worked before placing the matter in the Finance Committee/ BOG.</p> |
| XI-XII | <p>PGT posts are sanctioned subject-wise as per streams (Science, Commerce, Humanities) available.</p> <p>With increase in Sections, additional posts are sanctioned</p> | <p>PGT posts to be sanctioned subject-wise as per streams (Science, Commerce, Humanities) available. With increase in Sections, additional posts to be sanctioned</p> | <p>No change.</p> |



Recommendation of AAC held on 18th November, 2013 on Revision of Honorarium

| Sl. No. | Provisions under Article 40 (e) of Education Code | Honorarium | | |
|---------|---|---|---|---|
| | | Existing rates | Proposed rates | Rates approved by AAC |
| (i) | (ii) | (iii) | (iv) | (v) |
| 1 | Honorarium to be paid to serving employees of KVS for conduct of session of 90 minutes duration | Rs. 500/- | Rs. 1500/- | Rs. 1000/- |
| 2 | Honorarium to be paid to Experts/Guest Speaker invited to conduct session for 90 minutes duration | Rs. 1000/- | Rs. 3000/- | Rs. 2000/- |
| 3 | Conveyance charges to local experts | Rs. 200/- | Actual or up to a ceiling as per the rates prescribed by the Transport Corporation of the city from time to time | For NCR Delhi and Brihat Mumbai Rs. 1000/- and for rest of the cities Rs. 500/- or actual cost whichever is less. |
| 4 | TA/DA for out station Experts/Guest Speakers | As per the entitlement under KVS rules | As per the entitlement under KVS rules. | As per the entitlement under KVS rules. |
| 5 | Honorarium to be paid to Experts such as Eminent Scientist/Scholars of repute for attending various committee meetings of KVS | Rs. 2000/- if there are reasons to justify such payments. The reasons are to be recorded by the authority making the payment. | Rs. 5000/- if there are reasons to justify such payments. The reasons are to be recorded by the authority making the payment. | Rs. 5000/- if there are reasons to justify such payments. The reasons are to be recorded by the authority making the payment. |



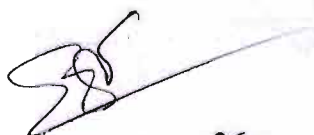
INTRODUCTION OF FIVE DAY WEEK FOR PRIMARY CLASSES IN KVS.

RTE Act 2009 envisages 200 working days for Class I to Class V and 220 working days for classes VI – VIII (see section 19 and 25 of RTE Act 2009 under “The Schedule”). This difference in working days of Primary classes and Classes VI to VIII vis-a-vis working days of KVs has been examined and the following is outlined accordingly.

Article 92(F) of Education Code for KVs prescribes 234 days for all classes. But now, if KVs would be working for 05 days in a week, the no. of working days will be changed from 234 to 207 i.e 234 days minus 27 Saturdays).

A committee was constituted to assess the feasibility of introducing 5 day week policy in the KVs in which the students will be given off on Saturdays and staff will have normal working hours (except on 2nd Saturday) to undertake various activities. The committee members evaluated the working of the existing system and had an intensive assessment of the existing system. The members had a critical assessment of pros & cons of the proposed policy and the findings are summed up as below:

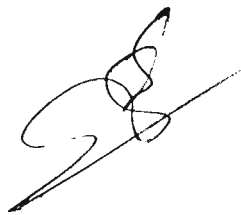
1. The students can have enough time for self paced learning
2. The students would get ample time to pursue hobbies/interests.
3. It reduces energy consumption in school buildings as well as on roads.
4. It provides space for smooth and effective conduct of activities for secondary and senior secondary students such as exhibitions, scout & guide activities, youth parliament, club activities, medical check up etc.
5. Parent teacher meetings can be organized more meaningfully and fruitfully in the primary section.
6. Primary teachers would get sufficient time for planning their schedules and activities and also for maintaining all the required records of CCE.
7. There would be more time for staff development programmes in schools.



Conclusion: After careful analysis of the report submitted by Expert Committee, it can be concluded that the 5 day week for Primary students in KVs can be implemented without compromising the teaching and learning. Many CBSE affiliated schools in the country are also following 5 day week in their schools successfully. There is a strong feeling among the teachers, parents and students that 5 day working system would have many advantages.

Hence, it is proposed to have 5 day week arrangement for students of Primary classes (Classes 1 to 5) from the academic session 2014-15 in compliance of the provisions contained in RTE Act 2009. However, teachers would continue to work on all six days in a week.

The Board may consider and approve the same.

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