

Annexure – 'D'

**Physical and Financial Progress of Works
for the Month Ending**

1. Name of Kendriya Vidyalaya :
2. Details of work :
3. Amount of AA and ES (KVS ref. no. & date) :
4. Contract amount(s) and date(s) of acceptance :
5. If contract(s) not concluded, likely date of Conclusion of contract(s) :
6. If work has commenced, date of commencement :
7. Stipulated Date of Completion (SDC) :
8. Physical progress of work (%) :
- 8.1 Building work
(Tick (✓) appropriate stage of work along with physical progress of work done in % and give remarks, if any)
 - (i) Foundation work in progress
 - (ii) Foundation work completed/super structure under progress.
 - (iii) Super structure work completed/roofing work under progress.
 - (iv) Roofing work completed/fittings & finishing in progress.
- 8.2 Internal services
 - (i) Under progress
 - (ii) Completed but testing not done.
 - (iii) Completed and tested.
- 8.3 External services
 - (i) Under progress
 - (ii) Completed but testing not done
 - (iii) Completed and tested
- 8.4 Any other item of work not covered above.
- 8.5 Overall Physical Progress (%)

9. Fund flow status
- 9.1 Total amount released by KVS : Rs.
- 9.2 Amount actually deposited by the Vidyalaya : Rs.
- 9.3 Expenditure incurred : Rs.
- 9.4 Unpaid liability in hand : Rs.
- 9.5 Total financial liability at present (9.3 + 9.4) : Rs.
10. Anticipated expenditure for the next quarter based on present pace of work :
11. Target Date of Completion (TDC) :
12. Completion and handing over :
- 12.1 Date of completion :
- 12.2 Date of handing/taking over :
13. If the work has not started so far or stopped reasons thereof :

Place :

Date :

(Garrison Engineer)
Signature

It is certified that the amount shown against S. No. 9.3 above has been transferred to Head "Land and Building" by reducing the balance under "Deposit with the construction agency"

(Principal)
Signature with date

COMPLETION REPORT

1. Name of Work: _____ :
2. Amount of AA & ES and Date _____ :
3. Date of Commencement _____ :
4. Date of Completion _____ :
5. Date of expiry of defect liability period _____ :

- a) Certified that the above work has been completed in all respects as per the sanctioned scope and specifications laid down.
- b) The handing/taking over note is enclosed.
- c) Sub-standard/defective work as and when pointed out by KV/KVS authorities shall be rectified by us during the defect liability period.

Station: _____

Date: _____

**SIGNATURE OF EX.EN/GARRISON ENGINEER/
PROJECT MANAGER WITH DATE AND SEAL**

COUNTERSIGNED BY

**PRINCIPAL OF K.V.
WITH SEAL AND DATE**

FINAL EXPENDITURE STATEMENT
(FOR SETTLEMENT OF ACCOUNT)

1. Name of Vidyalaya :
 2. Name of Works :
 3. Amount of AA & ES :
 4. KVS Sanctioned No. and Date :
 5. Total amount deposited by KVS :
 6. Final expenditure incurred :
 7. Completion Cost :
 8. Date of final bill :
 9. Savings (+)/Excess (-) :
 10. If savings, details of DD/Cheque No. :
vide which unspent balance sent to KVS :
 11. In case of Excess :
- a) Within 10% of AA&ES—attach proper justification :
for increase in cost(item wise) as per estimate details
of deviations, if any, escalation paid in terms of
contract etc. (A detailed statement of case be enclosed).
 - b) Beyond 10% of AA&ES – attach proper revised :
estimate based on completion cost (preliminary
revised estimate will not be entertained) duly
recommended by CEs Zone

Certified that :

- a) The work(s) have been completed satisfactorily as per the sanctioned scope and specifications laid down.
- b) Final expenditure is as per completion cost (final bill settled & audited).
- c) All defects pointed out by Monitoring/Inspection Committee have been rectified or shall be rectified during remaining period of defect liability.

**SIGNATURE OF EX.EN./GARRISON ENGINEER/
PROJECT MANAGER WITH DATE AND SEAL**

DIVISIONAL/UNIT ACCOUNTANT

COUNTERSIGNED BY

**PRINCIPAL OF K.V.
WITH DATE AND SEAL**



केन्द्रीय विद्यालय संगठन (मुख्यालय)

18 संस्थागत क्षेत्र, शहीदजीत सिंह मार्ग,
नई दिल्ली 110 016

दूरभाष: 011-26858570 फ़ैक्स : 011-26514179

KENDRIYA VIDYALAYA SANGATHAN (Hqrs.)
18, INSTITUTIONAL AREA, SHAHEED JEET SINGH MARG,
NEW DELHI 110 016

PHONE: 011-26858570 FAX: 011-26514179

NO DEFECT CERTIFICATE

- NAME OF WORK :
- DEFECT LIABILITY PERIOD :

This is to certify that the Construction Agency i.e.
has rectified all the defects pointed out from time to time before handing / taking over of the work
on

The defects which were pointed out during the defect liability, after taking possession of the
work have been rectified.

Date :

PRINCIPAL

CERTIFICATE

It is certified that:-

- a) All works as per the scope of estimate taken up and completed successfully and no work is left out.*
- b) The variation in the completion cost (if any) in relation to the sanctioned amount of AA&ES exclusively pertains to this project only (if applicable).
- c) The expenditure incurred against this work is up to the date of completion/handing over only.

**SIGNATURE OF EX.EN./
GARRISON ENGINEER/
PROJECT MANAGER WITH SEAL**

DATE: _____

***IF SOME WORKS LEFT OUT ATTACHED DETAILS OF SUCH WORK WITH ESTIMATED PROVISIONS AND ALSO INDICATE ON SEPARATE SHEET REASONS FOR NOT TAKING UP THESE WORKS.**

REASON FOR VARIATION IN COST

Name of Component	Estimate Provision	Revised Estimate	Actual Expenditure

REASONS FOR VARIATIONS

DETAILS OF RECEIPT OF DEMAND DRAFT

Date of Receipt	Details of Demand Draft	Amount Received in Rupees

**SIGNATURE OF EX.EN./
GARRISON ENGINEER/
PROJECT MANAGER
WITH SEAL AND DATE**

DETAILS OF PROJECT ACTIVITIES OF K.V. IN TIME SCALE

S. NO.	ACTIVITY DETAILS	REMARKS
1	AA & ES issued by KVS	
2	First Installment of Rs. _____ released.	
3	Preparation of tender document	
4	NIT	
5	Tender Received back	
6	Work order given	
7	Date of start of work	
8	Work completed and Building handed over to KV.	

**SIGNATURE OF EX.EN./
GARRISON ENGINEER/
PROJECT MANAGER
WITH SEAL AND DATE**

SUMMARY OF COST

NAME OF WORK : _____

NAME OF KV : _____

NAME OF CONSTRUCTION AGENCY : _____

Sl. No.	Item of work	Estimated cost	Completion cost
1.	Site Clearance, if any		
2.	School building		
a)	Cost of Building including internal services (WS, Sanitary installation and Elec. Installation)		
b)	Total covered area building on all floors Sq. mtrs.		
c)	Hence cost of building portion Rs. per sq. mtrs.		
3.	External Services:		
a)	Internal Roads/Paths		
b)	Ext. Water Supply		
c)	Ext. Electric Supply		
d)	Sewage disposal including Septic Tank & Saok Pit.		
e)	Area drainage (surface drain)		
4.	Demarcation Wall		
5.	Hard Strengthening		
6.	Assembly Stage		
7.	Water Turf		
8.	Canteen		
9.	Cycle Stand		
10.	Play Ground		
	Additional Contingencies		
	Additional Departmental Charges		
	Grand Total		

SIGNATURE OF HEAD OF OFFICE

WITH SEAL

STRUCTURAL SAFETY CERTIFICATE

NAME OF WORK : _____

DATE OF COMPLETION : _____

NAME OF CONSTRUCTION AGENCY : _____

Certified that the construction _____
at Kendriya Vidyalaya, _____ has been
carried out with proper earth quake provisions as per the structural design approved by IIT/Govt.
Engineering College _____ and the building, which has been
constructed, is STRUCTURALLY SAFE.

(SIGNATURE)
HEAD OF THE DEPARTMENT
WITH SEAL

Date: _____