



Lo.kZ t;arh o'kZ 2013\Golden Jubilee Year 2013

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Speed Post/email

F.110116/2013-2014/A (i)/KVS/Accounts | 203

Date: 05/05/2014

To

✓ The Deputy Commissioner,
Kendriya Vidyalaya Sangathan,
All Regional Offices,

Sub: Submission of Annual Accounts for the financial year 2013-2014.

Madam/Sir,

As per the time schedule prescribed by the Ministry of HRD, it is for the Kendriya Vidyalaya Sangathan to ensure that the consolidation of Annual Accounts is to be completed and adopted by the Board of Governors of the Sangathan and thereafter submitted to the Director General of Audit (Central Expenditure), New Delhi for its audit latest by 30th June of the following year. The audited statements of Accounts along with audit report are thereafter required to be laid before both the Houses of Parliament before 31.12.2014

- 1 In this regard I take this opportunity to share my pleasure and to appreciate the efforts put in by Regional Offices & KV's, for timely submission of Annual Accounts for the year 2012-13. The KVS HQ could successfully submit its Audited Annual Accounts for the year 2012-13 along with Audit Report of DGACR to the Ministry of HRD for laying on the table of both the Houses of Parliament.
- 2 As per the prescribed time schedule all Regional Offices have to prepare and render their Regional Consolidated Accounts with all supporting schedules and **annexures by 15th May to KVS (HQ) positively**. The last date for submission of Annual Accounts is fixed as 15th May for all Regional Offices. However a time schedule is chalked out for submission of Annual Accounts to KVS HQ Office keeping in mind the various aspects particularly implementation of new Accounting Standards etc., so as to adhere to the time schedule prescribed by the MHRD. I would like to appreciate that most of the Regional Offices submitted their Accounts as per time schedule in the last year. This year also your cooperation is expected for timely submission of Accounts as per the **annexed time schedule**.
- 3 The basic principles and guidelines for preparation of consolidated Annual Accounts for the year **2013-2014** in respect of School Fund, Vidyalaya Vikas Nidhi, Regional Office Sports Control Board and Bharat Scout and Guides Account have been discussed at length during the workshops conducted earlier at KV RK.Puram Sec. II and VIII.



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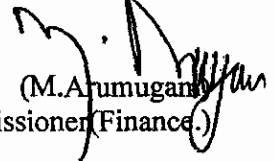
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- 4 The details of funds released by KVS (HQ) for pay & allowances, construction activities and other Misc. grants up to March,14 have also been intimated to your office.
- 5 It is once again reiterated that the entire exercise for preparation and submission of Annual Accounts should be periodically monitored at the highest level in Regional Office and Vidyalayas to ensure timely submission of Annual Accounts with utmost accuracy.

Yours faithfully,


(M. Arumugam)
Joint Commissioner (Finance.)

Encl: As above

Copy to:

1. PS to Additional Commissioner(Admn) for information.
2. PS to Additional Commissioner(Acad) for information.
3. Director ZIET, Bhubneswar, Chandigarh, Gwalior, Mumbai and Mysore for necessary action.
4. Finance Officer, all Regional Office and KVS HQ for necessary action.
5. Principal Kendriya Vidyalaya Katmandu, Moscow and Tehran for necessary action.
6. Assistant Commissioner(Fin)/cash section KVS HQ for necessary action.
7. Section Officer Acad. Section, Provident Fund Section, Pension Section, Cash section and Budget Section for necessary action.

8. S.O.CEDP) with the direction to upload the same in KVS website.

Joint Commissioner(Finance.)



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TIME SCHEDULE FOR SUBMISSION OF ANNUAL ACCOUNTS FOR THE YEAR 2013-14					
SN	NAME OF RO/UNIT	Tentative date for submission of annual account			
		DATE	DATE	DATE	DATE
1	KVS(HQ)	Up to 10th May			
2	ZIET BHUBNESWAR	Up to 10th May			
3	ZIET CHANDIGARH	Up to 10th May			
4	ZIET GWALIOR	Up to 10th May			
5	ZIET MYSORE	Up to 10th May			
6	ZIET MUMBAI	Up to 10th May			
7	KATHMANDU	Up to 10th May			
8	MOSCOW	Up to 10th May			
9	TEHRAN	Up to 10th May			
10	BANGALORE		Up to 15th May		
11	JABALPUR		Up to 15th May		
12	JAIPUR		Up to 15th May		
13	MUMBAI		Up to 15th May		
14	LUCKNOW		Up to 15th May		
15	DEHRADUN		Up to 15th May		
16	AHMEDABAD		Up to 15th May		
17	AGRA		Up to 15th May		
18	BHOPAL		Up to 15th May		
19	PATNA			Up to 20th May	
20	BUBENESWAR			Up to 20th May	
21	HYDERABAD			Up to 20th May	
22	SILCHAR			Up to 15th May	
23	DELHI			Up to 20th May	
24	JAMMU			Up to 20th May	
25	CHANDIGARH			Up to 20th May	
26	KOLKATA			Up to 20th May	
27	GUWAHATI			Up to 20th May	
28	CHENNAI			Up to 20th May	
29	EARNAKULAM				Up to 15th May
30	RANCHI				Up to 20th May
31	RAIPUR				Up to 20th May
32	GURGAON				Up to 20th May
33	VARANASI				Up to 15th May
34	TINSUKIA				Up to 20th May
35	KVS NSCB				Up to 20th May
36	KVS BSG				Up to 20th May
37	KVS NFTW				Up to 20th May
38	KVS HQ EPF				Up to 20th May
39	KVS HQ GIS				Up to 20th May
40	KVS HQ NPS				Up to 20th May