



केन्द्रीय विद्यालय संगठन (मु.),

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016

KENDRIYA VIDYALAYA SANGATHAN (HQ)

18, Institutional Area, S.J.S.Marg, New Delhi-110016.

दूरभाष /Tel.: 26858570 फ़ैक्स/Fax 26514179

वेबसाइट /Website: www.kvsangathan.nic.in

फा.सं.11011/सर्कुलर फाईल/उपा.(प्रशा.)-केविसं(मु.)/2021/19329

दिनांक : 07.04.2021

समस्त उपायुक्त/ निदेशक,
केन्द्रीय विद्यालय संगठन,
समस्त क्षेत्रीय कार्यालय एवं जीट ।

विषय: Filling up of the post of Chief Accounts Officer (CAO) at NCERT Headquarter, New Delhi on deputation basis, के संबंध में।

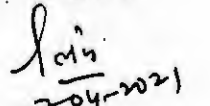
महोदया/महोदय,

उपरोक्त विषय के सन्दर्भ में श्री मनीष सिंघल, अवर सचिव, आर-11 अनुभाग, राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद, नई दिल्ली से पत्रांक No.F.5-1/90-E-II दिनांक 30.03.2021 (प्रतिलिपि संलग्न) प्राप्त हुआ है जिसमें राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद, नई दिल्ली जो कि शिक्षा मंत्रालय के अधीन एक स्वायत्त निकाय है, द्वारा प्रतिनियुक्ति के आधार पर नई दिल्ली स्थित अपने मुख्यालय में मुख्य लेखा अधिकारी हेतु पात्रता, आयु सीमा एवं सेवा से संबंधित नियम व शर्तों का वर्णन करते हुए मुख्य लेखा अधिकारी के एक पद को भरने हेतु सभी इच्छुक एवं पात्र अधिकारियों से प्रस्ताव आमंत्रित किये गये हैं।

अतः आपसे अनुरोध है कि केन्द्रीय विद्यालय संगठन के अधिकारियों के बीच उपरोक्त रिक्ति सूचना को प्रसारित करें।

धन्यवाद,

भवदीया,


07-04-2021
(नीलम)

उपायुक्त(प्रशा.)

संलग्नक: यथोपरि।

- प्रतिलिपि:(1.) आयुक्त, केविसं(मु.), नई दिल्ली को निजी सचिव को सूचनार्थ।
(2.) अपर आयुक्त (शैक्षिक/प्रशा.), केविसं(मु.), नई दिल्ली के निजी सचिव को सूचनार्थ।
(3.) केविसं(मु.), नई दिल्ली के समस्त अधिकारियों एवं कर्मचारियों को सूचनार्थ।
(4.) उपायुक्त (शैक्षिक)(श्रीमती इन्दु कौशिक), केविसं(मु.), नई दिल्ली को केविसं(मु.) की वेबसाइट पर अपलोडिंग हेतु।
(5.) गार्ड फाईल में रिकॉर्ड हेतु।

No.F. 5-1/90-E-II
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016
(R-II Section)

Dt: 30-03-2021

To

Deputy Commissioner (Admn.)
Kendriya Vidyalaya Sangathan (KVS)
18 - Shaheed Jeet Singh Marg
New Delhi - 110016

Sub: Filling up of the post of Chief Accounts Officer (CAO) at NCERT Headquarter, New Delhi on deputation basis.

Sir/Madam,

National Council of Educational Research and Training (NCERT), New Delhi is an autonomous body under Ministry of Education is proposes to fill up one post of Chief Accounts Officer at its Headquarter at New Delhi on deputation basis.

The detail of eligibility criteria and experience etc. for the post are as under:

(1) **CHIEF ACCOUNTS OFFICER:** One post of Chief Accounts Officer (UR) in the Pay Level-12 (Rs.78800-209200) PB -III of Rs.15600-39100 with GP Rs.7600/. The incumbent of the post also acts as Internal Financial Advisor. This post is proposed to be filled on deputation basis on foreign service terms & conditions from amongst the Officers of Central Govt./State Govt./ UT/Autonomous Organization or officer of Indian Audit and Accounts Service, Indian Defence Accounts Services and other organized Accounts Cadre holding analogue posts or 5 year regular service in PB-III with Grade Pay Rs. 6600/- (Pre-Revised).

Age Limit: Not exceeding 56 years on the closing date of receipt of applications. Age relaxation to the employees of the Council as per Rule.

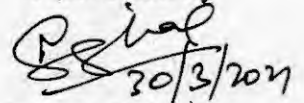
Note 1: The departmental officers in the feeder cadre who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

Note2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

Detail of the vacancy Notice is also available on the website of the NCERT at www.ncert.nic.in/announcement/vacancy/non-academic

It is requested to circulate the Vacancy Notice amongst staff of your Organization and forward applications of willing and eligible officer in the prescribed proforma attached as Annexure-I & II to the Section Officer, R-II, Section, NCERT, Sri Aurobindo Marg, New Delhi – 110016. Last date for the receipt of application is 30.04.2021.

Yours Sincerely



(Manish Singhal)
Under Secretary
R-II Section

PROFORMA

1.	Post Applied for		Chief Accounts Officer (On Deputation Basis)		
2.	Full name (in block letters)				Latest photograph with signature
3.	Father's/Husband's name				
4.	Date of Birth				
5.	Complete postal address				
6.	Contact number & Email-id				
7.	Present Grade Pay in 6 th Pay Commission & Level in 7 th Pay Commission				
8.	Detail of Educational Qualifications:				
	Examination passed	University/Board name	Year of passing	Subject taken	Percentage of marks
9.	Details of service rendered:				
	Name of Organization	Post held	Pay scale/Pay band with GP/Level in Pay Matrix	Period of service rendered in the post	
10.	Whether belongs to SC/ST/OBC/PwD/Ex-serviceman category				

Signature of applicant with date

Certificate To Be Furnished by the Employer/Head of Office/Forwarding Authority

1. Certified that the particulars furnished by Shri/Smt./Ms. _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also Certified that:-

- i. There is no vigilance or disciplinary case pending or contemplated against Shri/Smt./Ms. _____.
 - ii. His/her Integrity is certified.
 - iii. Duly attested Photocopies of ACRs for the last five years (2015-16 to 2019-20) are enclosed.
 - iv. *No major/minor penalty has been imposed on him/her during the last ten years.
 - v. *A list of major/minor penalties imposed on him/her during the last ten years is enclosed.
- (*Strike out which is not applicable).

3. The Overall grading/numerical grading given in the ACRs of the applicant for the various years are as under:-

Year	Overall grading/numerical grading {on a scale of Zero (0) to ten (10)}
2015-16	
2016-17	
2017-18	
2018-19	
2019-20	

Signature of the Forwarding Authority

Name and Designation

Official Seal

Complete Office Address

Email address of the Forwarding Authority

Telephone Number/Fax No. of the Forwarding Authority

Date:
Place

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.