

F.No 11055/2/HM/2013-14/KVS (HQ)(Estt.II) /1321-52

Dated: 05/02/2014

**MEMORANDUM**

On the recommendation of the Departmental Promotion Committee held on 16.07.2013 and with the approval of the Competent Authority, the following PRT (Main panel) is promoted to the post of Headmaster/Headmistress in the pay scale of Rs.9300-34800 with grade pay of Rs.4600/- from the date he/she assume the charge of the post. He/She is posted to Kendriya Vidyalaya shown in column 7 against their names as given below:

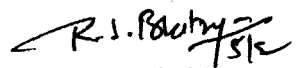
Sl. No.	Sen. No.	Name of the teacher	Date of birth	Cat.	Present KV	Place of posting
1	2	3	4	5	6	7
1.	391	SMT. SUNITA GUPTA	07.01.1955	Gen	BAIRAGARH	SEHORE
2.	772	SMT. PROMILA DEEWAN	27.08.1954	Gen	SEC.-8, ROHINI (1)	NAHARA
3.	820	SMT. S.K. JAUHARI	25.11.1956	Gen	No.-1, CHAKERI, KANPUR	MEMAURA, LUCKNOW
4.	826	SMT. MADHU BANSAL	05.04.1957	Gen	DL- MEERUT CANTT	NFL, PANIPAT
5.	840	SMT. MANMOHAN KAUR	28.02.1955	Gen	No.-2 AMBALA	No.II, AMBALA CANTT.
6.	912	SMT. SHASHI GUPTA	18.03.1956	Gen	NFC, VIGYAN VIHAR	No.2, GWALIOR
7.	4704	SH. RANJIT SINGH	10.06.1954	SC	No.-2, HALWARA	No.4, GWALIOR
8.	4929	SMT. PROMILA KASHYAP	25.07.1955	SC	SC PUNE	CME, PUNE
9.	5565	SMT. MADHUR MALTI	27.07.1958	SC	BHEL, JAGDISHPUR	No.1, RAEBARELY
10.	2945	SMT. M. TOPNO	10.06.1956	ST	RAMGARH CANTT.	BOKARO THERMAL
<b>LEFT OUT CASE DURING THE YEAR 2012-13 ( Unreserved category )</b>						
1.	3116	Smt. Anita Rani Rastogi	05.04.1958	Gen	No.2, AFS, Hindon	BADARPUR

The teacher whose names are mentioned above, if accept the offer of promotion is hereby directed to give his/her acceptance unconditional by 20.02.2014 and get relieved upto 28.02.2014 and join at the place of posting as per rules. If he/she fail to get relieved by stipulated date, this offer of promotion would automatically be treated as withdrawn and he/she would stand debarred from getting further promotion for one year with attendant consequence with regard to seniority etc. w.e.f. 01.03.2014 as per KVS(HQ) No. F.11055/4/2011/KVS(HQ)RPS dated 05.05.2011.

The offer of promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his/her continuing to belong to SC/ST as the case may be.

The teacher will have the option to get his/her pay fixed from the date of promotion or from the date of increment in the lower post i.e. on 1<sup>st</sup> July. Necessary option in this regard should be exercised within a month of his/her promotion.

No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer/Medical Supdt./Civil Surgeon of Govt. Hospital/Dist. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertaking/Projects to which the school is attached/Military or Command Hospital as the case may be.



( R.S.BHATNAGAR )

ADMINISTRATIVE OFFICER ( ESTT. )

Distribution:

1. The individual concerned. In case of acceptance of the promotion, he/she should get relieved latest by **28.02.2014** positively. In case he/she does not accept the promotion, KVSHQ should be intimated about the said in writing through Deputy Commissioner concerned immediately.
2. The Principal, KV concerned for necessary action. The employee, who is willing to join, convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through their Principal by 20.02.2014. Those not submitting such willingness/unconditional consent will be deemed to be not interested in offer of promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. The employee who has accepted the offer of promotion may be relieved accordingly to enable him/her to join at the place of posting. Before relieving, it may also be ensured that he/she is not under currency of any penalty and no vigilance/disciplinary case is pending/contemplated against him/her.
3. The Principal who is relieving the teacher and allowing the teacher to join should ensure once again that the teacher is having required academic qualifications/experience etc. as per KVS Recruitment Rules.
4. The Principal where the employee is posted as HM, with a request to intimate the date of joining of the individual immediately to the DC concerned/KVS(HQ).
5. The Dy. Commissioner, KVS, Regional Office Bhopal/ Delhi/ Sirsa/ Lucknow/ Chandigarh/ Agra/ Mumbai/ Varanasi/ Ranchi. He/she is requested to ensure the implementation of time schedule given in SI.No.2 above and relieving of the willing employee. The date of relieving/joining of the teacher may also be intimated by **10.03.2014** to KVS(HQ).
6. The Finance Officer, KVS, Regional Office Bhopal/ Delhi/ Sirsa/ Lucknow/ Chandigarh/ Agra/ Mumbai/ Varanasi/ Ranchi.
7. The Dy. Commissioner(Admn.)/RPS, KVS(HQ) for necessary action please.
8. Guard file.