



F.11083-2/2013-KVS HQ (Admn.-I)

केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,  
नई दिल्ली 110 016  
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New Delhi 110 016  
Fax: 26514179 फोन TEL: 26858570  
website:www.kvsangathan.nic.in  
Dated:-08-06-2015

**MOST URGENT/TIME BOUND.**

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices.

**Sub: Subscription of membership towards KEVINTSA/AIKVTA/  
KVPSS-reg.**

Sir/Madam,

In supersession of KVS HQ letter of even number dated 05.06.2015, on the subject noted above, I am to say that in terms of item No. 5 of Annexure-A of Appendix XLII(A) of Education Code the annual subscription towards membership of association is to be deducted in favour of a particular association by the DDO once in a year in the month of July.

You are, therefore, requested to authorize the Principals under your jurisdiction to deduct the annual subscription as per request of the employee from the Pay Bill of July, 2015 subject to fulfillment of conditions as laid down in Appendix XLII(A) of Education Code for Kendriya Vidyalayas.

Thereafter, a compiled record of membership of the associations in the prescribed proforma (A , B&C) enclosed herewith may be sent to this office latest by **14.08.2015** through E-mail followed by hard copy positively so that further appropriate action may be taken.

It has been brought to the notice of KVS, by said associations that some of the Regional Offices did not pass on the instructions in time causing inconvenience to Principals taking action in time. Hence these instructions may be followed strictly.

The details of Bank a/c etc. of the associations have already been uploaded on the website of KVS vide letter dated 13.01.2014.

Yours faithfully,

(Dr. E.Prabhakar)  
Joint Commissioner (Pers.)

**Copy to:**

1. The President/General Secretary, KEVINTSA/AIKVTA/KVPSS for information.
2. The Asstt. Commissioner (Esstt./Finance) KVS (Hq.) for similar action.
3. The Director, all ZIETs, KVS for similar action.
4. The Deputy Commissioner (EDP) KVS (Hq.) for uploading on the web site of KVS.

Joint Commissioner (Pers.)

**Proforma-A**

Name of the Regional Office \_\_\_\_\_

Total No. of teaching staff in the Region as per sanctioned strength 2015-16	Total No. of teaching staff in the Region as on 31.07.2015	No. of teaching staff subscribed for AIKVTA	Total amount subscribed by the teaching staff on account of membership subscription towards AIKVTA
1	2	3	4

**Certificate**

Certified that the above information is checked carefully by the undersigned

Signature \_\_\_\_\_

Deputy Commissioner,  
KVS, RO \_\_\_\_\_

Date: \_\_\_\_\_

**Proforma-B**

Name of the Regional Office \_\_\_\_\_

Total No. of teaching staff in the Region as per sanctioned strength 2015-16	Total No. of teaching staff in the Region as on 31.07.2015	No. of teaching staff subscribed for KVPSS	Total amount subscribed by the teaching staff on account of membership subscription towards KVPSS
1	2	3	4

**Certificate**

Certified that the above information is checked carefully by the undersigned

Signature \_\_\_\_\_

Deputy Commissioner,  
KVS, RO \_\_\_\_\_

Date: \_\_\_\_\_

**Proforma-C**

Name of the Regional Office \_\_\_\_\_

Total No. of non-teaching staff in the Region as per sanctioned strength 2015-16	Total No. of non-teaching staff in the Region as on 31.07.2015	No. of teaching staff subscribed for KEVINTSA	Total amount subscribed by the teaching staff on account of membership subscription towards KEVINTSA
1	2	3	4

**Certificate**

Certified that the above information is checked carefully by the undersigned

Signature \_\_\_\_\_

Deputy Commissioner,  
KVS, RO \_\_\_\_\_

Date: \_\_\_\_\_