



केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
18, संस्थानिक क्षेत्र शहीद जीत सिंह मार्ग, नई दिल्ली - 110016
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Website: www.kvsangathan.nic.in

F.No. 11056/4(16)/2014-KVS(Estt-I)

Date : 13.04.2015

MEMORANDUM

SUBJECT: OFFER TO THE POST OF SECTION OFFICER IN KENDRIYA VIDYALAYA SANGATHAN THROUGH LIMITED DEPARTMENTAL EXAMINATION FOR THE YEAR 2013 - 14.

SH. JAI KUMAR GUPTA, Assistant, Kendriya Vidyalaya Sangathan, Headquarters, New Delhi is hereby offered to the post of Section Officer through Limited Departmental Examination for the year 2013-14 in the pay band of Rs.9300 – 34800 with Grade Pay Rs.4600/- and initially posted at **Kendriya Vidyalaya Sangathan, Regional Office, AGRA.**

2. He may convey his acceptance by **20.04.2015** If offer is acceptable, he may join at the place of posting latest by **05.05.2015**.
3. His pay in the above time scale of pay i.e., Section Officer will be fixed as per provision of FR 22(I) (a) (1) as applicable to the employees of KVS. He will have an option (i) to have the pay fixed from the date of promotion OR (ii) to have the pay fixed initially at the stage of time scale of the new post above, the pay in the post presently held which may be re-fixed on the date of accrual of next increment in the scale of pay of lower grade held by him. The option shall be exercised by him within one month from the date of joining as Section Officer and option exercised will be final and the same should be submitted to the undersigned.
4. In case he does not want to accept promotion to the above post, he should make a written request to the appointing authority declining the same by stating the reason for such refusal. In case the reasons adduced by him for his refusal are not acceptable to the appointing authority, the promotion may be enforced.
5. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals.

6. It is also made clear that representation for either change of place of posting or for extension of time to join the post (other than covered under para 5 above) will not be entertained under any circumstances.

7. The promotion is subject to the condition that no disciplinary case is pending against him/her and he/she is not under currency of any penalty.



(V K Singh)

ASSISTANT COMMISSIONER (Vig. & Estt.)

SH. JAI KUMAR GUPTA,
ASSISTANT,
KENDRIYA VIDYALAYA SANGATHAN (HQ),
NEW DELHI.

Distribution:

1. The Assistant Commissioner (Estt.II & III), KVS (HQ), New Delhi. In case **Sh. Jai Kumar Gupta** accepts the offer, he should be relieved immediately with instructions to join the new post.
2. The Deputy Commissioner, KVS, Regional Office, Agra with instruction to inform the date of joining of **Sh. Jai Kumar Gupta** by FAX/ Speed Post immediately after his joining.
3. The Deputy Commissioner (Admn) (RPS), KVS (Hqrs). New Delhi.
4. PS to Commissioner, KVS (HQ).
5. PS to Addl. Commissioner (Admn), KVS (HQ).
6. Finance Officer (Cash), KVS (HQ).
7. Personal File.
8. Guard File.