



केन्द्रीय विद्यालय संगठन(मुख्यालय)
Kendriya Vidyalaya Sangathan (HQ)
18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
18, Institutional Area, Shaheed Jeet Singh Marg
नई दिल्ली/New Delhi -110016
फोन न. / Phone No. : 26858570
फैक्स@ FAX: 26514179
वेब/Website: www.kvsangathan.nic.in
ईमेल/Email: kvshqepf@gmail.com

पत्रसंख्या 110125/2017/केविस(मु)जीपीएफ़.खाता.स. आ/CTSA/पीएफ़

दिनांक: 26.4.2017

उपायुक्त/निदेशक
केन्द्रीय विद्यालय संगठन,
क्षेत्रीय कार्यालय/ आंचलिक शिक्षा एवं प्रशिक्षण संस्थान ।

विषय:- केन्द्रीय विद्यालय संगठन (मुख्यालय) में CTSA के आमेसन (Absorption) हुये कर्मचारियों को सामान्य भविष्य निधि खाता संख्या आंबटन एवं जी.पी.एफ. CTSA कार्यालय द्वारा राशि प्राप्त करने के संबंध में।

महोदय/महोदया

उपरोक्त विषय के संदर्भ में, केन्द्रीय तिब्बती विद्यालय प्रशासन Central Tibetan Schools Administration प्राप्त पत्र संख्या एफ़। 17-1/2017/ CTSA A/cs dated 5.4.2017, साथ में संलग्नक MHRD पत्र संख्या 22-12/2012-CTSA (P/E) dated 16.6.2016 and prescribed form i.e Appendix -D Form of application for Final payment/transfer की प्रतिलिपि आपके कार्यालय को इस आशय के साथ अग्रसित की जा रही है कि संलग्नक Appendix -D Form of application for Final payment/transfer संलग्न फॉर्म को अपने क्षेत्रीय कार्यालय के अधीनस्थ केन्द्रीय विद्यालयों को परिचालित करे ताकि संबंधित कर्मचारियों की जीपीएफ़ राशि CTSA कार्यालय द्वारा इस कार्यालय को हस्तान्तरित की जाय तदोपरान्त उन कर्मचारियों को इस कार्यालय द्वारा सामान्य भविष्य निधि खाता संख्या भी आंबटित किया जाये।

भवदीय

संलग्नक: यथोपरि

(एस मुत्थुशिवम)
उपायुक्त(वित)

प्रतिलिपि :- उपायुक्त(ईडीपी/ EDP Cell)- इस अनुरोध सहित कि इस पत्र को के.वि.स.(मु) की वेब साइट पर अपलोड किया जाए ।

एस. मुत्थुशिवम
उपायुक्त(वित)

केन्द्रीय तिब्बती विद्यालय प्रशासन
 CENTRAL TIBETAN SCHOOLS ADMINISTRATION
 मानव संसाधन विकास मंत्रालय /Ministry of Human Resource Development
 (विद्यालयी शिक्षा एवं साक्षरता विभाग, भारत सरकार)
 (Department of School Education & Literacy, Govt. of India)
 एस. एस. प्लाज़ा, सामुदायिक केन्द्र /ESS ESS Plaza, Community Centre
 सेक्टर-3 रोहिणी, दिल्ली - 110085/ Sector-3, Rohini, Delhi - 110085
 फोन : 011-27516771 (ऑफिस); 27516773 (ई.पी.ए.बी.एक्स.); 27516760 (फैक्स)
 TEL:011-27516771 (O); 27516773 (EPABX); 27516760 (FAX)
 E-Mail: directorctsadelhi@gmail.com

F.NO. 17-1/2017 CTSA A/cs

Date: 5.4.2017

To,

Assistant Commissioner,
 Kendriya Vidyalaya Sangathan (Hqs),
 18 Institutional Area, SJS Marg,
 New Delhi-16.

Sub: GPF Final settlement.

Sir,

In compliance of the MHRD letter No. 22-12/2012-CTSA (P/E) dt. 16.6.2016 wherein 36 Indian teachers (5 Primary and 5 middle schools) were transferred to KVS on permanent absorption basis. These teachers have now joined their duty in their respective schools but their GPF final settlement form have not been received so far.

They may please be asked to submit their claims on the prescribed form i.e. Appendix-D Form of application for Final payment/transfer to corporate Bodies/other Governments of Balances i.e. I.(copy enclosed) through proper channel.

It is also requested to indicate/mention the name in favour of whom the cheque of GPF is to be written.

Encl: As above

Yours faithfully,

Accounts Officer

8675/PF
 12/4/17
 (3/4/17)

834/DC(Fin)
 12/4/17

50 CPE
 13.04.17

12mm

FO/MS

[Handwritten Signature]

(13)

केन्द्रीय तिब्बती विद्यालय पशासन
CENTRAL TIBETAN SCHOOLS ADMINISTRATION

मानव संसाधन विकास मंत्रालय /Ministry of Human Resource Development

(विद्यालयी शिक्षा एवं साक्षरता विभाग, भारत सरकार)

(Department of School Education & Literacy, Govt. of India)

ए.एस. प्लाजा सामुदायिक केन्द्र /ESS ESS Plaza, Community Centre

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E-Mail: directorctsadelhi@gmail.com

F. No 22-12/2012-CTSA (P/E)

REGD.

Dated: 16.06.2016

ORDER

In compliance to the MHRD letter no. 4-3/2002 UT:2/Sch.3 dated 18.11.2013 and 17.3.2016. 05 Primary Schools and 05 Middle schools of CTSA have been transferred to Sambhota Tibetan School Society a registered society of Department of Education, Central Tibetan Administration, Dharamsala vide CTSA order no. of even no. dated 29.04.2016. The Kendriya Vidyalaya Sangathan vide their letter no. 11029-19/2012-KVS/HQ/(Admn- I) dated 02.06.2016 has given its consent to absorb the 36 following Indian Teaching employees of CTSA in KVS on permanent absorption basis with immediate effect.

Therefore, the following 36 Indian regular teaching employees of 05 Primary and 05 Middle schools are hereby transferred to Kendriya Vidyalaya Sangathan on permanent absorption basis with immediate effect with the direction to report to the Additional Commissioner (Admn.), KVS (HQs), New Delhi:

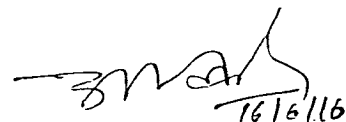
Sl. No.	Name of Employees	Designation	Name of School
1	Smt. Sunita Vig	TGT(Humanities)	CST. Ravangla
2	Sh. Gorkha Dattu	TGT(Humanities)	Mainpat
3	Sh. Vinod Kumar	TGT(Humanities)	Tenzingaon
4	Sh. A.Kameshwar Rao	TGT(Humanities)	Miao
5	Sh. Satyanarayan Saw	TGT(Humanities)	Tezu
6	Sh. Mehendra Gautam	TGT(Humanities)	Gothangaon
7	Mrs. Hemlata	TGT(Humanities)	Camp No.6. Mundgod
8	Sh. Ajay Kumar	TGT(Humanities)	Ravangla
9	Smt. Swapna T	TGT(Humanities)	Camp No.6. Mundgod
10	Sh. A.K. Sharma	TGT (Science)	Miao
11	Sh. R.D. Sharma	TGT (Science)	Camp No.6. Mundgod
12	Sh. Birendra Kumar Singh	TGT (Science)	Ravangla
13	Sh. Kaishik Sengupta	TGT (Science)	Tenzingaon
14	Sh. Shiv Kumar Sharma	TGT (Science)	Tezu
15	Smt. Banny Kurian	PRT(English)	Mundgod
16	Sh. N.K. Pandey	PRT(English)	Miao
17	Sh. Uma Kant Mandal	PRT(English)	Chandragiri
18	Sh. M.C. Sharma	PRT(English)	Gothangaon
19	Sh. Gurucharan	PRT(English)	Miao
20	Sh. Bhooshan Shahi	PRT(English)	Mainpat

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21	Sh. Sanjay Singh Dangwal	PRT(English)	Mundgod
22	Ms. Reena Yadav	PRT(English)	Camp No.6, Mundgod
23	Smt. Nirja Sharma Agarwal	PRT(English)	Mainpat
24	Sh. Dinesh Kumar Singh	PRT(English)	Chandragiri
25	Sh. Manoj Kumar Milan	PRT(English)	Chandragiri
26	Sh. Subash Chandra Pan	PRT(English)	Tenzingaon
27	Sh. Santosh Kumar	PRT(English)	Tezu
28	Sh. Ramesh Singh	Physical Education Teacher	Ravangla
29	Sh. Chuttan Lal Meena	Physical Education Teacher	Gothangaon
30	Sh. Amit Kumar Bhati	Physical Education Teacher	Mainpat
31	Sh. Bishnu Bahadur Sonar	Physical Education Teacher	Camp No.6, Mundgod
32	Sh. Satish Kumar 'A'	Physical Education Teacher	Miao
33	Smt. Sangita Pantwane.	Drawing Teacher	Gothangaon
34	Ms. Purnima Verma	Drawing Teacher	Ravangla
35	Sh. Gajender Kumar Soni	Drawing Teacher	Mainpat
36	Smt. Sanghamitra Soni	Drawing Teacher	Miao

These teachers will be entitled for TA/DA and transfer grant as per rules.

This issues with the approval of Director. CTSA.


(A.S. RAWAT)
EDUCATION OFFICER

Copy to:

1. The Principal/Head Master, CST Mundgod, Chandragiri, Tenzingaon, Tezu, Maio, Ravangla, Camp. No.06 Mundgod, Gothangaon, Mainpat with the direction to relieve the above said employees of your schools after completion of work of handing over the school with the direction to report to the Additional Commissioner (Admn.): KVS (HQs), New Delhi and send their relieving order along with No Dues Certificate to this office for further action.
2. The Commissioner. KVS (HQs), New Delhi for information please
3. Additional Commissioner (Admn.), KVS (HQs), New Delhi in reference to their letter No. 11029-19/2012-KVS/HQ)/(Admn- I) dated 02.06.2016
4. Under Secretary to Govt. of India, School -03, MHRD, Shastri Bhavan, New Delhi for information please.
5. Education Officer (S.Sc./Training), CTSA, Iq, Rohini, Delhi for information please.
6. All concerned employees.
7. Account Officer, CTSA for information and further action please.
8. ACR/APAR Section, CTSA
10. Personal File of concerned employees.

APPENDIX-D
FORMS-I

FORM OF APPLICATION FOR FINAL PAYMENT/TRANSFER TO CORPORATE BODIES/OTHER
GOVERNMENTS OF BALANCES IN THE -----
PROVIDENT FUND ACCOUNT -----

To
The Head of Office
Central Tibetan Schools Administration
Delhi

THROUGH THE PRINCIPAL/ HEAD MASTER, CST-----

Sir,

I am to retire/ have retired/ have proceeded on leave preparatory to retirement for-----
----- months/have been discharged/dismissed/have been permanently transferred to-----
-----resigned finally from Govt. service/have resigned service
under-----Government to take up appointment with-----
----- and my resignation has been accepted with effect from forenoon/afternoon. I
joined service with -----on 17.03.87 forenoon/afternoon.

2- My Provident Fund Account No. is-----.

3- I desire to receive payment through my office/through the -----
Treasury/sub treasury. Particulars of my personal marks of identification, left hand thumb and
finger impressions (in the case of illiterate subscribers) and specimen signature (in the case
literature subscribers) in duplicate, duly attested by a Gazetted Officer of the Govt. are
enclosed.

PART-I

(To be filled in when the application for finally payment is submitted up to one year prior to
retirement.)

4- I request that the amount of Rs. -----standing to the credit in my
Provident Fund Account as indicated in the Accounts Statement issued to me for the year-----
------(enclosed)/as appearing in my ledger account being maintained by you-----
Treasury/Sub Treasury/ Head of Office, may please be arranged to be paid to me as first
installment of final payment.

5- The under mentioned Life Insurance Policies were being financed by me from my
Provident Fund Account.

S.No.	Policy Number	Name of the Company	Sum Assured
i-	-----	-----	-----
ii-	-----	-----	-----
iii-	-----	-----	-----

6- After payment of the first installment of my Provident Fund Balance, I will apply for the
payment of subsequent installments in Part-II of the Form immediately on retirement.

Yours faithfully

signature:-----
Name-----
Address:-----

Station:-----

Date:-----

This applies only when payment is not desired through the Principal.

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FOR USE BY THE PRINCIPAL/HEAD OF INSTITUTION

Forwarded to the Head of Office, C.T.S.A., New Delhi for necessary action.

2- The Provident Fund Account No. of Sh/Smt./Km.-----
(as certified from the Statement Furnished to him/her from year to year is -----

3- He/She is due to retire from service on -----

4- Certified that he/she had taken the following advances in respect of which-----
Installment of Rs.-----are yet to be recovered and credited to the Fund Account.

The details of the final withdrawal granted to him/ her also indicated below:-

TEMPORARY ADVANCE

FINAL SETTLEMENT

i- -----

ii -----

iii- -----

iv- Certified that the following amounts were withdrawal from his/her account to finance
the Life Insurance Policy:

1- -----

2- -----

3- -----

Signature of the Head of Institution

PART-II

(To be submitted by the subscriber immediately after his retirement. This part is also applicable
in the case of subscribers who apply for final payment for the first time after the date of
Superannuation, Discharge, Resignation, etc.)

In continuation of my earlier application, dated----- for the final payment of
Provident Fund balances, I request that the entire balance at my credit with interest due under
the rules may be paid to me.

OR

I request that the entire amount at my credit with interest due under the rules may paid
to me/transferred to-----

Signature:-----

Name :-----

Address:-----

(FOR USE BY HEAD OF INSTITUTION)

Forwarded to the Head of Office, CTSA, New Delhi for necessary action/in continuation
of Endorsement No.----- dated-----

2- He/She has finally retired/ will proceed on leave preparatory to retirement for-----
for -----months/has been discharged/dismissed/has been permanently
transferred to-----/ has resigned finally from the Govt. service/has resigned
service under----- Govt. to take up appointment with-----
and his/her resignation has been accepted with effect from-----
forenoon/afternoon. He joined service with-----on-----forenoon / afternoon.

The last fund deduction was made from his /her pay in this office Pay bill no. -----
Dated----- for Rs.----- (Rupees-----
-----) amount of deduction being Rs. ----- and recovery on
account of refund of Advance Rs.-----

Certified that he/She was neither sanctioned any temporary advance or any final
withdrawal from his/her Provident Fund Account during the 12 months immediately proceeding
the date of his/her quitting service under-----Govt./proceeding on
leave preparatory to retirement or thereafter.

OR

Certified that the following temporary advance/final withdrawals were sanctioned to
him/her and drawn from his/her Provident Fund Account during 12 months immediately
preceding the date of his quitting service under-----Govt./proceeding. On leave
preparatory to retirement or thereafter.

	AMOUNT OF ADVANCE/WITHDRAWAL	DATE	VOUCHER NO.
1-	-----	-----	-----
2-	-----	-----	-----
3-	-----	-----	-----

Certified that no amount was withdrawn/the following amount were withdrawn from
his/her provident fund account during the 12 months immediately proceeding the date of
his/her quitting service under-----Govt./proceeding on leave preparatory to
retirement or thereafter for payment of Insurance Premium or for the purchase of new policy.

	AMOUNT	DATE	VOUCHER NO.
1-	Rs.-----	-----	-----
2-	Rs.-----	-----	-----
3-	Rs.-----	-----	-----

It is certified that no demands/following demands of Govt. are due for recovery.

Certified that he/she not resigned from Government service with prior permission of the
Central Government to take up and appointment in another Department of the Central
Government or under State Government or under a body Corporate owned or controlled by the
State.

Signature of Head of Institution

Contd.....-4

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CENTRAL TIBETAN SCHOOL ADMINISTRATION, NEW DELHI

f.14(8)

Specimen signature or left hand thumb and fingers impression of the claimant/Guardian duly attested by a Gazetted Officer of the Government.

(A)	HINDI	ENGLISH
1.	-----	-----
2.	-----	-----
3.	-----	-----

(B) Left Hand thumb & Finger's Impressions:

Thumb	Fore finger	Middle Finger	Ringer Finger	Little Finger
-------	-------------	---------------	---------------	---------------

(C) Attested by

Name	Full address	Signature
-----	-----	-----

(D) Witnesses: Name & Designation Signature

1-	-----	-----
2-	-----	-----