

संतोष कुमार मल्ल, भा.प्र.से.  
आयुक्त  
Santosh Kumar Mall, I.A.S.  
Commissioner



केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN  
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F. No.11029/2017/KVS (HQ)/E-II

Dated: 28/04/2017

The Principals  
All Kendriya Vidyalayas

**Subject: Transfer Guidelines 2017 of KVS for teaching employees upto PGTs and non-teaching employees upto Assistant Section Officers - Reg.**

Madam/Sir,

At the outset, I would like to convey my best wishes for new academic session 2017-18 and wish to share with you some of the vital points of the revised transfer guidelines 2017.

Our consistent endeavor has been to make Transfer Guidelines more employee-friendly and Information Technology enabled as also to ensure complete transparency in transfers and to address the genuine issues of employees and their spouses. Some of the specific provisions made in Transfer Guidelines in 2017 are as under:

1. All-India Transfer Liability to be done away with in the cases of newly recruited staff who shall be appointed on the basis of selection panels prepared after 31.03.2017.
2. Creation of Zones -KVS has created 06 notional Zones across the country- newly recruited staff shall be posted in opted zone to the extent of available vacancies on merit-cum-choice basis. The existing staff shall be at liberty to seek transfer anywhere across the country.
3. The employees who complete their tenure at hard/ very hard/ NE R will be transferred to their choice places against clear vacancy. If clear vacancy is not available at the station (s) requested for transfer, they will displace the employee having displacement count 10 or above.
4. Henceforth, request transfers of other priority category employees viz. LTR/MDG/DFP/Single parent/Widow & PH shall be done against clear vacancies. Further, if vacancy is not available at choice station(s), employee posted at the station having at least 10 years stay at the station with minimum 10 displacement counts shall be displaced to accommodate priority category employee.
5. Mutual Transfers shall remain open throughout the year.
6. Once an employee gets request transfer at choice place, he/she will not be transferred on request again before completion of 10 years stay at the station.
7. Considerable enhancement in Transfer Counts and Displacement Counts for spouses of KVS employees, Defence and Central Armed Police Forces employees and Government Sector Employees.

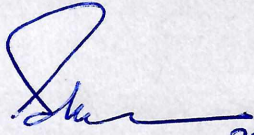


8. Cases of Medical Ground of family members (i.e. wife/husband, dependent son & daughter) of the employee have been included for consideration of transfer in exceptional circumstances to provide immediate relief.
9. KVS has made provision for Request Transfer in Double Shift KVs for the Change of Shift in the same KV.
10. Henceforth, no employee shall be transferred to Hard Stations of NER to complete a mandatory tenure on administrative ground from the KVs located outside NER. (Special Recruitment for NER is going to be conducted soon.)
11. Transfer of employees on spouse ground will remain open after the completion of Annual Transfer also.

I would reiterate that KVS is committed to take care of all service matters of its employees and to take all possible welfare measures. At the same time, KVS expects from each one of us to contribute enormously to secure the success of this wonderful organization.

The contents of this letter must be brought to the notice of every staff member of the Kendriya Vidyalaya Sangathan by providing them with a copy.

With Best Wishes,

  
(Santosh Kumar Mall) 28/4/17  
Commissioner

**Copy to:**

1. All the Deputy Commissioners/Directors ZIETs/ with the direction to hand over a copy of this letter to every employee working in ROs/ZIETs.
2. The Deputy Commissioner (EDP), KVS (HQ) with the direction to upload a copy of the letter on the KVS website.