



केन्द्रीयविद्यालयसंगठन (मु.)/
Kendriya Vidyalaya Sangathan (HQ)
18 संस्थागतक्षेत्र/18 Institutional Area,
शहीदजीतसिंहमार्ग/Shahed Jeet Singh Marg,
नईदिल्ली – 110016/New Delhi -110016
दूरभाष/Telephone No.: 011-26858570

F.110230(Misc) /2022-KVS(HQ)/P&I /753-764

Date: 29.09.2022

The Manager,
All Nationalized Banks,
Bank of Baroda, Bank of India, Bank of Maharashtra, Canara Bank,
Central Bank of India, Indian Bank, Indian Overseas Bank, Punjab & Sind Bank,
Punjab National Bank, State Bank of India, UCO Bank, Union Bank of India.

Sub: - Expression of Interest (EOI) /Enquiry letter for automation of processing
of Pension and generation of e-PPO.

Madam/Sir,

Kendriya Vidyalaya Sangathan is an autonomous body under Ministry of Education fully funded by Govt. of India. It intends to obtain sealed Expression of Interest (EOI) /Enquiry letter from the Nationalized bank for automation of process of Pension and generation of e-PPO. The detailed EOI/Enquiry letter is attached herewith and is also available on website of KVS (<https://kvsangathan.nic.in/>).

Yours faithfully


(Sanjay Kumar)

Deputy Commissioner (Fin.)

Encl: EOI

Copy to: The Deputy Commissioner (EDP) KVS (HQ) New Delhi – with the
request to upload the same on the website of KVS under 'Announcement'.



केन्द्रीयविद्यालयसंगठन (मु.)/
KendriyaVidyalayaSangathan (HQ)
18 संस्थागतक्षेत्र/18Institutional Area,
शहीदजीतसिंहमार्ग/ShahheedJeet Singh Marg,
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EXPRESSION OF INTEREST (EOI)/ENQUIRY LETTER FOR AUTOMATION OF PROSESSING OF PENSION AND GENERATION OF E-PPO

INTRODUCTION:

Kendriya Vidyalaya Sangathan (KVS) is an autonomous body under Ministry of Education fully funded by Govt. of India. It has 25 Regional Offices (ROs), 05 Zonal Institute of Education & Training (ZIETs) located all across India and Headquarter (HQ) at New Delhi. At present, it has about 26000 pensioners and on estimate basis 1800 employees will retire per annum. The pension is processed and sanctioned at 25 Regional Offices, 05 ZIETs and KVS Headquarter.

OBJECTIVE OF EOI:

The objective of EOI/Enquiry letter is to assess the feasibility of Nationalized Banks having adequate infrastructure and IT resources to facilitate KVS for automation of process of Pension and generation of e-PPO including its dissemination to all stake holders. The detailed RFP will be invited from the interested service providers (Nationalized banks) on the basis of responses to EOI/Enquiry letter.

BACKGROUND:

Presently, the processing of pension and distribution of PPO to all stakeholders (Pensioner, Disbursing Bank through its Nodal Branch and its CPPC) is managed manually. The Pension Papers are submitted by the concerned individuals to competent authorities at Kendriya Vidyalayas/Regional offices/Headquarter. The Pension Papers submitted by officials in physical mode travel from concerned KV to respective RO/ZIETs/KVS(HQ). The Pension Sanctioning and Authorising authorities are located at Regional Office/ZIETs and KVS(HQ) only.

After processing, the Pension Payment Orders (PPOs) issued by respective ROs/ZIETs & KVS(HQ) are forwarded to the Nodal branch of bank, in physical mode only. Thereafter, the Bank initiates the process for disbursement of pension by mapping the pensioner's Saving Bank Account with the concerned Payer Branch via its Central Processing Pension Cell (CPPC).

BRIEF PURPOSE & SCOPE OF WORK:

KVS intends to obtain an IT interface for processing of pension and retirement benefits, generation of e-PPO and its delivery to all stakeholders. The process should also intent the timely disbursement of pension to all its pensioners spread across India.

The intended process should be based on the fact that Kendriya Vidyalayas are situated at multiple locations and are the first step for initiation of Pension papers. The access to the system should begin at the level of Kendriya Vidyalayas and requisite documents, for processing of pension, should move through the system to the Pension Sanctioning and Authorising authorities situated at ROs/ZIETs and KVS(HQ). The entire process of pension computation should be automated and the Pension Papers in the specified format should be generated both in manual as well as in electronic format (as e-PPO). The PPO so generated should travel through the system to all stakeholders i.e. Pensioner, Nodal Branch of a Bank, CPPC of bank and the Payer Branch. The entire process has to be done on real time basis. A Brief flow chart is also enclosed for ready reference.

At present, the pension is being disbursed by SBI to about 26000 pensioners of KVS located across India and maintaining Saving Bank Account in State Bank of India. KVS intends to appoint a new solution provider only for the prospective pensioners and desires that existing pensioners should continue with the present saving Bank account. Presently, about 1800 employees of KVS retired in a year who are eligible for pension.

PERSONAL INTERACTION

The potential service providers may visit officials of KVS(HQ) on 30 Sept 2022 (Time : 02:00 PM to 05:00 PM) to have better understanding of the services to be provided before submission of EOI.

TERMS & CONDITIONS:

- The potential service provider should not be blacklisted by Reserve Bank of India, Indian Banks Association and/or by any other bank. A declaration by the Agency to that effect is to be enclosed with the EOI.
- The potential service provider in addition to its Headquarter, if any should have a Local Head Office in Delhi, and preferably should have presence all across India. The representatives of the potential service providers should be available for discussion at New Delhi.
- The potential service provider should have the resource to handle the IT system having access to 1350 Units, which can be logged in by at least 350 users at a given point of time.
- The potential service provider should have experience in handling the automation of process of pension/generation of e-PPO and its disbursement.
- The potential service provider should have the experience in working with government organization/Autonomous Bodies/PSUs etc.
- The potential service provider is expected to maintain high level of professional ethics and will not act in any manner, which is detrimental to the interest of KVS. It is expected to maintain the highest level of Confidentiality on the matters disclosed in the course of normal business. The KVS reserves the right to impose any penalty in case of any violation of above.
- KVS reserves the right to have discussion/presentation from the Nationalised banks on the basis of information submitted in the EOI to have better understanding and also to protect the interest of every stakeholder in the intended system.
- KVS reserves the right to reject all or any application/proposal without assigning any reasons thereof. Conditional or incomplete applications are liable to be rejected.

JURISDICTION:

- In case of any dispute or difference arising between the parties under this application and relating to this application shall be governed by and construed by in accordance with the laws of India and the parties hereto irrevocably submit to the exclusive, jurisdiction of the courts in Delhi to try any suit, proceeding in connection herewith in that behalf.

LAST DATE FOR SUBMISSION OF PROPOSAL:

- The Application must be submitted in a Sealed Cover superscribed 'EOI for automation of Pension' addressed to **Joint Commissioner (Finance) Room No.001, Kendriya Vidyalaya Sangathan (HQ) 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi – 110016** on or before 5:00 p.m. on Thursday, October 14, 2022.

DISCLAIMER:

- This document does not constitute an Agreement nor should it be interpreted as an offer from KVS to engage/empanel a bank.
- This document is meant to provide information only and upon the express understanding that the recipients will use it only for the purpose set out herein.
- It shall not be assumed that there shall be no deviation or change in this document.
- While this document has been prepared in good faith, neither the KVS nor any of their offices or employees make any representation or warranty or shall have any responsibility whatsoever in respect of this document. Any liability is accordingly and expressly disclaimed.
- This document constitutes no form of commitment on the part of KVS.
- The KVS may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information or assumption contained in this Expression of Interest (EOI) and further Request for Proposal (RFP) if any.
- The issue of this EOI does not imply that KVS is bound to select a bidder or to appoint the selected bidder for the Project and the KVS reserves the right to reject all or any of the bidder or bids without assigning any reason whatsoever.

APPLICANT'S EXPRESSION OF INTEREST

To,

The Joint Commissioner (Fin.)
Kendriya Vidyalaya Sangathan (HQ)
18, Institutional Area, Shaheed Jeet Singh Marg,
New Delhi- 110016

Sub:- Expression Of Interest (EOI) For Automation Of Processing Of Pension for
KVS-reg.

Sir,

In response to the invitation for Expression of Interest vide letter dated _____ and interaction with the officials of KVS on _____, we would like to express interest to carry out the proposed service. We attach following documents in specified format:

Sincerely Yours,

Signature of the authorized official,

(Name of the Bank/Branch)

Stamp _____

Date _____

FORMAT OF EOI

1. Name of the Bank:
2. Address of the registered office with telephone number and email ID
3. Address of the Local Head office situated in Delhi with telephone number and email ID
4. Name & designation of Contact person situated in Delhi (with telephone number and email ID)
5. Number of Branches situated across India
(Please list of all branches along with the official address.)
6. Experience of assignment of similar nature
(with details)
7. Experience in carrying out assignment of similar nature
(in government/autonomous bodies) –with details

Note: The declaration is to be furnished on the letter head of the organization.

DECLARATION :

We hereby confirm that we are interested in competing for the consultancy services for automation of process of pension and generation of e-PPO as intended by KVS.

We hereby declare that all the information provided herewith is genuine and accurate.

Signature of Authorised official

Name & Designation

Date of signature

Note: The declaration is to be furnished on the letter head of the organization.