



केंद्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
18, संस्थागत क्षेत्र, शहीद जीतसिंह मार्ग
18, Institutional Area, Shaheed Jeet Singh Marg
दूरभाष /TEL-26858570, फ़ैक्स /FAX-26514179
नई दिल्ली / *New Dehi-110 016*
वेबसाइट /[website:www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.11089-6/2017-KVS(S&S)

Dated: 1.5.17

1. M/s.NPG Infotech System,133 A,Mohammadpur,Near Bhikaji Cama Place,New Delhi
2. M/s.Printer Plus,B-114,Mohammadpur,New Delhi-110066
3. M/s.Mayank International,B-138, 4th Floor,Mohammadpur, Navkar Building, Near Bhikaji Cama Place, New Delhi-110066.

Subject: Tender Document for Refilling and Recycling Cartridges

Sir,

Please refer to the subject cited above for Refilling and Recycling Cartridges for the year 2017-18, you may visit our website www.kvsangathan.nic.in to download tender document and submit the same duly completed in all respect upto 2.30 pm on 18.5.17

Yours faithfully,

R.Meena

(R.L.MEENA)

Asstt.Commissioner(Admn.)(S&S)

Copy to : The Deputy Commissioner(EDP) alongwith a copy of the text of the tender notice for uploading on the KVS website



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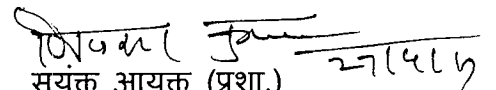
F.11089-6/2017-KVS(S&S)

Dated: 27.4.17

कार्टिज की रीफ़िल्लिंग एवं रिसायकलिंग (Refilling & Recycling) हेतु निविदाओ का आमंत्रण-2017-18

केंद्रीय विद्यालय संगठन (मुख्यालय) में कार्टिज की रीफ़िल्लिंग एवं रिसायकलिंग (Refilling & Recycling) हेतु इच्छुक एवं योग्य फ़र्मों से मुहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा फ़ार्म विस्तृत जानकारी के साथ के.वि.स. की मुख्यालय की वेबसाइट www.kvsangathan.nic.in पर उपलब्ध है जिसे डाऊनलोड कर वांछित निविदा फीस रुपये 200/- के डीo डीo/बैंकेर्स चेक के साथ जमा किया जा सकता है।

मुहरबंद निविदाएं केंद्रीय विद्यालय संगठन (मुख्यालय) में सेवा एवं आपूर्ति अनुभाग कमरा संख्या 213 में दिनांक 18.5.17 दोपहर 2.30 बजे तक जमा किया जा सकते हैं। प्राप्त निविदाएँ दिनांक 18.5.17 को दोपहर 3.00 बजे द्रोणाचार्य कक्ष में खोली जाएंगी।


संयुक्त आयुक्त (प्रशा.)

KENDRIYA VIDYALAYA SANGATHAN
18, Institutional Area,
Shaheed Jeet Singh Marg,
New Delhi-110602

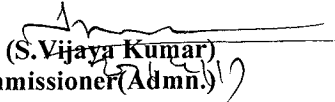
**TENDER DOCUMENT FOR REFILLING/RECONDITIONED FO TONER
CARTRIDGES FOR THE YEAR 2017-18**

Kendriya Vidyalaya Sangathan is an Autonomous Organization under the Ministry of Human Resource Development Govt. of India funded by the Govt.

The Sangathan intends to enter into Annual Rate Contract for procurement of refilling/re-cycling of printer toner cartridges as per specifications given in the Annexure 'A' for a period of one year as and when required basis.

A notice inviting sealed quotations is being notified in KVS website. Interested firms may submit quotations duly completed upto 2.30pm on 18.5.17 . The sealed quotation may be collected from S&S Section, KVS(HQ) Room No.213. The cost of the tender form is Rs.200/- non refundable. It can be deposited in the form of DD/pay order in favour of Kendriya Vidyalaya Sangathan New Delhi. Tender will be opened at 3.00 pm at KVS(HQ) on 18.5.17 in the presence of bidders. An earnest money of Rs.10,000/- is to be deposited along-with tender document towards EMD. Tender without EMD will summarily be rejected. The firm will be empanelled on the following terms and Conditions:-

1. The quotation shall be submitted according to the terms and conditions specified in paragraphs 2 to 13.
2. The rates quoted shall be inclusive of all taxes etc.
3. The firm should quoted Pan No./Tin No./Service Tax No./Vat registration certificate etc. (copy of document enclosed).
4. The quality of ink used for refilling alongwith no. of pages to be printed should also be mentioned in the quotations.
5. Vender shall collect the cartridges for refilling/recycling from the KVS(HQ) and shall deliver on the same day as a special case or within 03 days from the date of delivery.
6. The vender shall ensure that yield of refilled toner/cartridge shall be that of 95% of the original toner/cartridges.
7. The firm should have a minimum of two years experience in the relevant field in Govt. organization.
8. Change/Replaed should be comfortable branded & Rates for each part need to be changed/replace.
9. Refilled cartridges/toner not upto the satisfaction of the user shall be returned to the firms for replacement.
10. The selected firm shall have to depute a representative at KVS(HQ) at 10.00 PM on every working day at its own expenses, for refilling the cartridges/toner it shall be responsible for providing the services to the users as per the requirements.
11. The contract will be further renewed as per the requirement of KVS on the basis of satisfactory services of the agency on mutual consent of the both viz. tenderer & KVS.
12. The firms whose quotation is accepted, herein after called the contractor, and their EMD will be retained as security deposit and the same will be refunded after expiry of contract.
13. Validity of price bid will remain for one year (01) from the date of order.


(S. Vijaya Kumar)
Joint Commissioner (Admn.)

TENDER FORM
(To be furnished by the firms))

Sl.No.	Particulars	Required information
1.	Name of the firm with mobile No./Fax No./E-Mail-ID	
2.	Complete Address of the firm with Tel.No./Fax/E mail ID	
3.	Regn.No.	
4.	PAN No.	
5.	ST No.	
6.	TIN No.	
7.	Name of the Bank	
8.	Address of the Bank	
9.	Bank A/c. No.	
10.	IFSC Code	
11.	MICR Code	
12.	Tender fee of Rs.200/- mention Cash/cheque No etc.	
13.	EMD of Rs.10,000/-mention Cheque No, date & amount etc.	
14.	Other details,if any	

Annx"A"

RATES TO BE QUOTED BY THE FIRMS

Name & address of the firm:- _____

Sl.No.	Cartridge No	Rate of Refilling (incl. all charges (rs.))	Rate of re-cycling (incl all charges (Rs.)
1.	HP 88A		
2.	HP 12 A		
3.	HP 36A		
4.	HP 49 A		
5.	Samsung 203A		
6.	Samsung 205 A		
7.	Samsung 4521		

Signature & stamp of the bidder